



Metropolitan Education District  
Meeting Minutes  
JPA Executive Council Meeting #2

**Meeting Date:** Tuesday, January 25, 2022  
**Meeting Time:** 3:00 – 4:30 PM  
**Meeting Location:** Via Zoom:  
<https://us02web.zoom.us/j/84841011078?pwd=ZHIWNmV0SDUxUHNSWC84WlhSeVZwUT09>

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**Full-Packet – All Documents**

Meeting started at 3:04 pm

**Attendees**

Alyssa Lynch	Superintendent MetroED
Dorothy Reconose	Chief Business Official MetroED
Ron Lebs	Former Chief Business Officer
Stephanie Martinez	Ex. Admin to Superintendent Lynch
Cheryl Jordan	Superintendent, MUSD
Delores Perley	CBO LGSUHSD
Glen Vander Zee	Superintendent ESUHSD
Dr. Robert Bravo	Superintendent CUHSD
Dr. Stella Kemp	Superintendent SCUSD
Nancy Albarran	Superintendent SJUSD

**1. Introductions**

Alyssa introduced the members on the screen by stating the names of the people who were in the Zoom attendance at the beginning of the meeting.

- Ron Lebs
- Dorothy Reconose
- Delores Perley for Mike Grove
- Glen Vander Zee
- Bob Bravo
- Nancy Albarran
- Stephanie Martinez

Alyssa admitted Stella Kemp and Cheryl Jordan to the meeting a few minutes after the meeting began.

- Dr. Stella Kemp
- Cheryl Jordan

**2. Approval of Minutes – [Executive Council meeting Oct. 05, 2021](#)**

Alyssa reviewed the minutes by providing a recap of each section from the October 5, 2021 meeting.

Alyssa was asked to check with districts on the AB 328 late start time.

Motion to approve the October 5, 2021 minutes by Superintendent Jordan and seconded by Superintendent Vander Zee with correction of the spelling of Brian Wheatley's name and correction of Ron Lebs official title, and brought back at the 04/26/22 meeting.

**Information Items:**

**3. Seat Allocation Enrollment Projection for 2022-2023**

Alyssa scrolled through the reports to review the October 2021 CBEDS data and new seat allocation for the 2022/23 school year. Chart 1 indicated a decline of a total of -64 seats for the 2022-2023.

The new base enrollment is listed as:

- CUHSD 225
- ESUHSD 515
- LGSUHSD 20
- MUSD 29
- SJUSD 275
- SCUSD 70

**4. Reviewed funding reductions for 2020-21, 2021-22 and 2022-23.** The total enrollment loss was -238 seats over the 3-year period.

Alyssa reviewed the **Impact of Funding Loss by District** for 2020 thru 2022-23 which totaled -\$1,618,976.00

**Cumulative Impact of Funding Loss by Year** for 2020-2021 was listed by year for an accumulation of \$3,508,532.00.

- 2020/2021 \$728,310
- 2021/2022 \$432,939
- 2022/2023 \$457,730
- \$3.5 million deduction in total for 3 years

Alyssa reviewed the Summary Information 2013-14 thru 2022-23 - 10 year funding, Enrollment and Course Offerings.

- The courses offered went from 63 to 54 sections.
- With all the reduction's, MetroED reduced staff from 150 to 85 employees.
- Alyssa shared two ideas to assist in the enrollment decline and funding reductions.
  - First is a holding us harmless agreement. We can operate at 1134 however, over the past years Ron Lebs and I reviewed the numbers and anything lower than 1000 is considered critical.
  - Second idea is reaching out to do a study of the formula and inoperable funding
  - It's my responsibility to find ways that can help us thrive and deliver quality programs.

Nancy Albarran and Glenn Vander Zee stated their districts would not support a hold harmless agreement.

**5. Commercial Property Update-Capitol Expressway/Auto Mall Properties**

- Ron updated the group on McDonald's, Public Storage, Premier Carwash and Capitol Honda leases. We have been working hard to get the tenants on new leases. Capitol Honda lease agreement is complete, McDonald's is very close to being locked down and we will then be moving onto Public Storage. Once we wrap up those two leases up we will move on to Chevron Station. Ron states it's all good news it is just moving slower than we hoped. Superintendent Albarran requested to SJUSD get to see the lease agreements before they all take a vote so she can run it by their legal counsel and be prepared. Ron said yes that is not a problem.

Nancy suggested a preliminary discussion with the Executive Council, and that it would be more productive if Alyssa intended to share information with the Executive Council than planned to hold a board study session.

Alyssa clarified that the data that she sent to board members was the same data presented to the Executive Council today and would be the same data presented at any board study session and she would welcome anyone to attend a board study session.

Cheryl stated, it appeared we were sharing our budget requirement and reducing accordingly.

Alyssa wrapped up stating she would revisit the late start time at the upcoming SVCTE Curriculum and Instructional meeting on February 10<sup>th</sup>. At that time she will introduce our new Director of Educational Services, Kiran Grewal.

**2021-2022 Meeting Dates**

All meetings from Tuesday 3:00pm- 4:30 pm

- April 26, 2022 Executive Council