



MetroED

Metropolitan
Education District

METROPOLITAN EDUCATION DISTRICT

Board Meeting Agenda

760 Hillsdale Avenue
San Jose, California 95136

ORDER OF BUSINESS

REGULAR MEETING

Date: May 10, 2006

Time: 6:00 p.m.

LOCATION

Central County Occupational Center

RM 810

760 Hillsdale Ave.

San Jose, CA 95136

CALL TO ORDER

1. ROLL CALL

(Cynthia Chang)

Ernie Dossa

Richard Garcia

Craig Mann

Nicholas Valadao--CCOC Student Board Member

Minerva Brand--MAEP Student Board Member

Cynthia Chang

Marsha Grilli

Diane Gordon

2. DISCLOSURE OF "CLOSED SESSION" DISCUSSION ITEMS

All meetings of the Governing Board are open to the general public, with the exception of those items which are specifically exempt under the Ralph M. Brown Act.

**2.1 Pursuant to Government Code: 54957.6(f)
Conference with Labor Negotiator**

District Negotiator

- Dan Gilbertson

Employee Organizations

- AFT
- CSEA
- CTA

Unrepresented Employees

- Accountability Coordinator
- Assistant Principal
- Assistant Superintendent/Business & Operations
- Assistant Superintendent/Instruction
- Chief Business Official
- Community Program Coordinator
- Confidential Employees
- Dean, CCOC
- Director of Fiscal Services
- Director of Human Resources
- Director of Instruction and Accountability
- Director/Principal
- District Technology Officer
- Executive Administrator
- Facility Manager
- Facility Supervisor
- Human Resources Administrator

- Program Coordinator
- Superintendent

2.2 Pursuant to Government Code: 54957
Proposed Appointment & Contract for Assistant Superintendent

2.3 Pursuant to Government Code: 54957
Discussion of Superintendent's Evaluation

3. ADJOURN TO CLOSED SESSION

Date: May 10, 2006
Time: 6:02 p.m.

Central County Occupational Center
RM 810

4. REGULAR MEETING (continued)

LOCATION

Date: May 10, 2006
Time: 7:00 p.m.

Central County Occupational Center
Auditorium

5. **PLEDGE OF ALLEGIANCE** (Diane Gordon)

6. **REPORT OF CLOSED SESSION ACTIONS** (Cynthia Chang)

7. **ADOPT AGENDA** (Cynthia Chang)

8. **STUDENT BOARD MEMBERS' REPORTS** (Cynthia Chang)
Nicholas Valadao ____ Minerva Brand ____

9. **SPECIAL ORDER OF BUSINESS** (Tim Hallett)
The Superintendent will update the Board on special projects or may request that individuals be allowed to present an item out of order on the agenda to accommodate their schedules.

9.1 SkillsUSA students (John Tawney)

9.2 QZAB Commemorative Awards (Dave Olson, KNN Public Finance)

10. PUBLIC PRESENTATIONS & REPORTS

10.1 Public Comments (Cynthia Chang)

This portion of the agenda provides an opportunity for members of the public to directly address the Governing Board on any item of interest to the public; however provisions of the Brown Act preclude any action being taken on any item not appearing on the posted agenda for action. Time limits allocated to the public testimony are 2 minutes for individuals and 5 minutes for organizations.

11.0 **APPROVAL OF MINUTES** (Cynthia Chang)

11.1 Action Item: Approval of Minutes of Regular Board Meeting, April 12, 2006.

12.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered by the Governing Board to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the Board considers the motion, unless members of the Board or the Superintendent request specific items to be discussed and/or removed from the Consent Calendar.

The Superintendent recommends approval of Consent Calendar items 12.1.1 through 12.3.3

12.1 BUSINESS AND FINANCIAL FUNCTIONS

12.1.1 Action Item: Approve April Board Warrant Approval List (Paul Hay)

RECOMMENDATION: That the Governing Board approve the following warrant registers:
#92699740-#92699798, dated April 5, 2006; #92700921-#92700962,
dated April 7, 2006; #92701779-#92701837, dated April 11, 2006;
#92702874-#92702918, dated April 13, 2006; #92704191-#92704240,
dated April 18, 2006; #92705568-#92705635, dated April 20, 2006;
#92706691, dated April 25, 2006; #92707313-#92707430, dated April 26,
2006; #92708054, dated April 27, 2006.

(Budget Source: As indicated on Warrant Registers)

(Paul Hay)

12.1.2 Action Item: Approve Memorandum of Understanding with the California Field Ironworkers Apprenticeship Training and Journeyman Retraining Fund to accept donation of a fume extraction system and waive facility rents

RECOMMENDATION: That the Governing Board approve the attached Memorandum of Understanding with the California Field Ironworkers Apprenticeship Training and Journeyman Retraining Fund to accept donation of a fume extraction system and waive facility rents

12.1.3 Action Item: Call for Bids to print 2006-07 Schedule of Classes (Paul Hay)

RECOMMENDATION: That the Governing Board authorize the Superintendent to call for bids for the printing of the 2006-07 Schedule of Classes, award the bid to the lowest responsible bidder, sign the printing contract, and take any necessary actions.

12.1.4 Action Item: Approve Authorization to Proceed for architectural services: CCOC Building 700 reconfiguration (Paul Hay)

RECOMMENDATION: That the Governing Board approve the *Authorization to Proceed: Architectural and Project Management Services* for CSS Architects for CCOC building 700 upgrade and reconfiguration.

12.1.5 Action Item: Award of lowest responsive bid for reconfiguration and upgrade of CCOC Building 700 (Viton Construction Company-\$1,299,000) (Paul Hay)

RECOMMENDATION: That the Governing Board award the bid to Vitton Construction Company, Inc. for the reconfiguration and upgrade of building 700 on the CCOC Hillsdale Avenue, San Jose campus.

12.1.6 Action Item: Approve contract for reconfiguration and upgrade of CCOC building 700 (Viton Construction Company, Inc, \$1,299,000) (Paul Hay)

RECOMMENDATION: That the Governing Board approve the contract between the Metropolitan Education District and Vitton Construction Company, Inc. in the amount of \$1,299,000.

12.2 PERSONNEL

12.2.1 Action Item: Approve New Confidential Job Description Human Resources System Specialist (Dan Gilbertson)

RECOMMENDATION: That the Governing Board approve the new confidential job description titled Human Resources System Specialist.

12.2.2 Action Item: Approve New Administrative Job Description (Dan Gilbertson)
Community Program Coordinator

RECOMMENDATION: That the Governing Board approve the new administrative job description titled Community Program Coordinator.

12.2.3 Action Item: Classified Personnel (Dan Gilbertson)

RECOMMENDATION: That the Governing Board approve the regular elections, assignment increases, out of class increment, reclassifications and resignations.

(Budget Source: 010 & 110)

12.3 INSTRUCTIONAL AND STUDENT FUNCTIONS

12.3.1 Action Item: Community Classroom Agreements (John Fox)

RECOMMENDATION: That the Governing Board approve the on-the-job clinical training agreements for students in CCOC medical programs classes.

(Budget Source: Fund 010)

12.3.2 Action Item: Apprenticeship Agreements, 2006-07 (John Fox)

RECOMMENDATION: That the Governing Board approve the 2006-07 apprenticeship agreements.

(Budget Source: Fund 010)

12.3.3 Action Item: Cosmetology Agreements, 2006-07 (John Fox)

RECOMMENDATION: That the Governing Board approve the cosmetology agreements for the 2006-07 school year.

(Budget Source: Fund 010)

END OF CONSENT ITEMS

13.0 INFORMATION ITEMS

13.0.1 Information Item: 2006-07 MetroED Vision Statements and Long Term Goals (Jan Dreier)

RECOMMENDATION: That the Governing Board review the 2006-07 District-wide Vision Statements and five-year Long Term Goals, and provide input as needed.

13.0.2 Information Item: First Reading: Board Policies 6000's Instruction (Jan Dreier)

RECOMMENDATION: That the Governing Board review the first reading of Governing Board Policies 6000's and recommend to the Superintendent that they go to a second reading.

13.0.3 Information Item: ADA Equalization Update (Paul Hay)

RECOMMENDATION: That the Governing Board review and discuss the actions taken by the East Side Union High School District, and the potential impacts on the JPA.

END OF INFORMATION ITEMS

14.0 ACTION ITEMS AND REPORTS

14.1 BOARD AND ADMINISTRATIVE FUNCTIONS

14.1.1 Action Item: Third Reading: Adopt Board Policies 1000's Williams Uniform Complaint Procedures (Jan Dreier)

RECOMMENDATION: That the Governing Board adopt the revised Governing Board Policies series 1000's regarding the Williams Uniform Complaint Procedures.

14.1.2 Action Item: Third Reading: Adopt Board Policies 5000's Students (Jan Dreier)

RECOMMENDATION: That the Governing Board adopt the revised Governing Board Policies series 5000's regarding Students, with the exception of BP 5111 and AR 5111.1.

14.1.3 Action Item: Adopt Resolution #10-05-10-06, Classified Employee Week (Joyce Monda)

RECOMMENDATION: That the Governing Board adopt Resolution #10-05-10-06 and proclaim May 15-19, 2006 as Classified Employee Week.

14.2 BUSINESS AND FINANCIAL FUNCTIONS

14.2.1 Action Item: Monthly Budget Update (Wendy Zhang)

RECOMMENDATION: That the Governing Board approve the budget changes included in the Monthly Budget Update for the period ended 4/30/06.

14.3 PERSONNEL FUNCTIONS

14.3.1 Action Item: **Public Hearing:** Disclosure of Financial Implications of Collective Bargaining Agreements for AFT, CSEA & CTA (Paul Hay)

PUBLIC HEARING OPEN

RECOMMENDATION: That the Governing Board hold a public hearing and disclose the cost of the proposed settlements with the Central County Occupational Agency Teachers Association (CTA), San Jose Federation of Teachers (AFT) and California School Employees Association (CSEA) as required by AB 1200.

PUBLIC HEARING CLOSED

14.3.2 Action Item: Ratification of the AFT Agreement for 2005/06, 2006/07 and 2007/08 (Dan Gilbertson)

RECOMMENDATION: That the Governing Board approve the tentative agreement between AFT and MetroED.

(Dan Gilbertson)

14.3.3 Action Item: Ratification of the CSEA Agreement for 2005/06 and 2006/07

RECOMMENDATION: That the Governing Board approve the tentative agreement between CSEA and MetroED.

(Dan Gilbertson)

14.3.4 Action Item: Ratification of the CTA Agreement for 2005/06 and 2006/07

RECOMMENDATION: That the Governing Board approve the tentative agreement between CTA and MetroED.

(Dan Gilbertson)

14.3.5 Action Item: Discussion and Action on proposed Agreement for Assistant Superintendent

RECOMMENDATION: That the Governing Board approve as proposed the contract and salary for the Assistant Superintendent of Business and Operations position.

14.4 INSTRUCTIONAL AND STUDENT FUNCTIONS

15.0 EXECUTIVE REPORT/ADMINISTRATIVE REPORTS

Oral Report: At this time Assistant Superintendent Jan Dreier will report to the Board on departmental items of significance.

Oral Report: Superintendent Tim Hallett will have recent significant information to present to the Governing Board on topics not on the agenda.

16.0 BOARD COMMENTS

(Cynthia Chang)

Individual Board members may report on: visits to schools, programs, conferences, meetings attended and/or items of interest to the public. A board member may wish to express a concern or observation about a topic not appearing on the agenda, or request items to be scheduled on a future agenda.

17.0 Advanced Planning

(Cynthia Chang)

CCOC Car Show, May 12, 2006, CCOC parking lot	5:00 pm
CCOC Awards Ceremony, May 19, 2006 CCOC back lawn area	6:00 pm
MAEP Graduation, June 13, 2006 CCOC back lawn area	6:30 pm

18.0 Other Meetings

Regular Meeting, June 14, 2006	Closed Session	6:00 pm
	Open Session	7:00 pm
Regular Meeting, June 28, 2006	Closed Session	6:00 pm
	Open Session	7:00 pm
Budget Advisory Committee, May 23, 2006, RM 406		4:00 pm

19.0 ADJOURNMENT

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Agenda attachments are available for review at the District Office, 760 Hillsdale Ave, Bldg 400, San Jose, CA. This agenda is available from the internet at: www.metroed.net

Individuals who require special accommodation should contact the Superintendent's Office at (408) 723-6464 at least two working days before the meeting date.