



MetroED

Metropolitan  
Education District

METROPOLITAN EDUCATION DISTRICT  
760 Hillsdale Avenue  
San Jose, California 95136

**Governing Board Meeting Agenda**

**REGULAR MEETING**

Date: November 8, 2006  
Time: 6:00 p.m.

**LOCATION**

CCOC, RM 810  
760 Hillsdale Ave.  
San Jose, CA 95136

**I. CALL TO ORDER/ROLL CALL** (Cynthia Chang)

Cynthia Chang  
Richard Garcia  
Marsha Grilli

Ernie Dossa  
Diane Gordon  
Craig Mann

**II. DISCLOSURE OF "CLOSED SESSION" DISCUSSION ITEMS**

All meetings of the Governing Board are open to the general public, with the exception of those items which are specifically exempt under the Ralph M. Brown Act.

A. Pursuant to Government Code: 54957.6(f)  
Conference with Labor Negotiator (District Negotiator-Dan Gilbertson)

B. Pursuant to Government Code: 54957  
Interim Superintendent and Superintendent Contract

**III. ADJOURN TO CLOSED SESSION**

**Time: 6:02 pm**  
**Location: CCOC, RM 810**

*Persons wishing to address the Governing Board must fill out a request to speak form and bring it to the board secretary prior to the conclusion of the "Public Presentations & Reports" section.*

**IV. REGULAR MEETING**

**Time: 7:00 p.m.**  
**Location: CCOC Auditorium**

**V. PLEDGE OF ALLEGIANCE** (Diane Gordon)

**VI. REPORT OF CLOSED SESSION ACTIONS** (Cynthia Chang)

**VII. ADOPT AGENDA** (Cynthia Chang)

**VIII. STUDENT REPORTS** (Cynthia Chang)

**IX. SPECIAL ORDER OF BUSINESS** (Tim Hallett)

The Superintendent will update the Board on special projects or may request that individuals be allowed to present an item out of order on the agenda to accommodate their schedules.

**X. PUBLIC PRESENTATIONS & REPORTS**

A. Public Comments (Cynthia Chang)

*This portion of the Agenda provides an opportunity for members of the public to directly address the Governing Board on any item of interest to the public; however, provisions of the Brown Act (Gov't Code 54954.2(a) and .3) preclude any action being taken on any item not appearing on the posted agenda for action. Items on the agenda may be addressed during this portion or during the Board's consideration of the item. Time limits allocated to public testimony are 2 minutes for individuals and 5 minutes for organizations.*

XI. APPROVAL OF MINUTES

(Cynthia Chang)

1. **Action Item: Approval of Minutes of Regular Board Meeting, October 11, 2006.**

XII. CONSENT CALENDAR

**All matters listed under the Consent Calendar and marked with an \*asterisk are considered by the Governing Board to be routine and will be enacted in one motion.** There will be no discussion of these items prior to the time the Board considers the motion, unless members of the Board or the Superintendent request specific items to be discussed and/or removed from the Consent Calendar.

Recommendation: The Superintendent recommends approval of Consent Calendar items \*2 through \*8

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**BUSINESS AND FINANCIAL FUNCTIONS**

- \*2. **Action Item: Approve October Board Warrant Approval List (Paul Hay)**

Recommendation: That the Governing Board approve the following warrant registers: #92765130-#92765171, dated October 3, 2006; #92766338-#92766387, dated October 5, 2006; #92768025-#92768071, dated October 10, 2006; #92769392-#92769423, dated October 12, 2006; #92770870-#92770905, dated October 17, 2006; #92772120-#92772185, dated October 19, 2006; #92773767-#92773822, dated October 24, 2006; #92775015-#92775065, dated October 26, 2006. **(Budget Source: As indicated on Warrant Registers)**

**PERSONNEL**

- \*3. **Action Item: Certificated Personnel (Dan Gilbertson)**

Recommendation: That the Governing Board approve the two new AFT teachers and the two new CTA teachers for the 2006-07 school year.

- \*4. **Action Item: Classified Personnel (Dan Gilbertson)**

Recommendation: That the Governing Board approve the four regular elections.

**INSTRUCTIONAL AND STUDENT FUNCTIONS**

- \*5. **Action Item: 2006-2007 Approval of MAEP Course Titles (Suzi Glass)**

Recommendation: That the Governing Board approve the list of course titles for apportionment classes.

- \*6. **Action Item: CCOC Textbook Approval (John Fox)**

Recommendation: That the Governing Board approve the animation textbook.

- \*7. **Action Item: Approve Agreement with Moreland School District (Suzi Glass)**

Recommendation: That the Governing Board approve the Agreement with Moreland School District for the period October 24, 2006 to June 14, 2007.

- \*8. **Action Item: Reduction in Fees for MAEP's Medical Assistant Program (Suzi Glass)**

Recommendation: That the Governing Board approve the change in fees for the MAEP Medical Assistant Program, as noted on the attached 2006-07 Schedule of Fees.

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**END OF CONSENT ITEMS**

**XIII. INFORMATION ITEMS**

9. **Information Item: Equalization Update (Tim Hallett)**

Recommendation: That the Governing Board review the equalization information presented.

**END OF INFORMATION ITEMS**

**XIV. ACTION ITEMS AND REPORTS**

**BOARD AND ADMINISTRATIVE FUNCTIONS**

10. **Action Item: Update/Revision to BB 9270: Conflict of Interest Code (Tim Hallett)**

Recommendation: That the Governing Board approve the noted changes in BB 9270.

**BUSINESS AND FINANCIAL FUNCTIONS**

11. **Action Item: Approve Amendment #1 to Master Business Relationship Agreements with JPA Participating Districts: Capitol High School Funding (Paul Hay)**

Recommendation: That the Governing Board approve the Amendment #1 to the Master Business Relationship Agreements (Capitol High School Funding) for the six JPA Participating Districts.

12. **Action Item: Approve Amendment #2 to Master Business Relationship Agreements with JPA Participating Districts: (CCOC Funding Model) (Paul Hay)**

Recommendation: That the Governing Board approve amendment #2 to the Master Business Relationship Agreements for a new CCOC funding model for the six JPA participating districts.

13. **Action Item: Monthly Budget Update (Paul Hay)**

Recommendation: That the Governing Board approve the budget changes included in the Monthly Budget Update for the period ended 10/31/06.

14. **Action Item: Request for Proposals (RFP) to appoint a District Architect (Paul Hay)**

Recommendation: That the Governing Board approve the Request for Proposal to appoint a District Architect.

15. **Action Item: Approve Change Order #001 to contract for replacement of transformers on the CCOC campus (Dynalectric-\$31,107) (Paul Hay)**

Recommendation: That the Governing Board approve change order #001 between the Metropolitan Education District and Dynalectric in the amount of \$31,107.

#### **PERSONNEL FUNCTIONS**

16. **Action Item: Memorandum of Understanding between Metropolitan Education District Board and Superintendent Tim Hallett (Tim Hallett)**

Recommendation: That the Governing Board approve the Memorandum of Understanding between Tim Hallett, Superintendent, and the Metropolitan Education District Board.

#### **INSTRUCTIONAL AND STUDENT FUNCTIONS**

17. **Action Item: Waiver Request for Adult Education Innovation & Alternative Instruction Delivery Program: Percentage of Block Entitlement; Public Hearing (Suzi Glass)**

##### **PUBLIC HEARING OPEN**

Recommendation: That the Governing Board open the public hearing, accept public comment on the District's Request for a Waiver for Adult Education Innovation & Alternative Instruction Delivery Program: Percentage of Block Entitlement, close the public hearing and approve the waiver request application.

##### **PUBLIC HEARING CLOSED**

#### **XV. EXECUTIVE REPORT/ADMINISTRATIVE REPORTS**

Oral Report: At this time Assistant Superintendent Paul Hay will report to the Board on departmental items of significance.

- Oral Report: CCOC Director, John Fox
- Oral Report: MAEP Director, Suzi Glass

Oral Report: Superintendent Tim Hallett will have recent significant information to present to the Governing Board on topics not on the agenda.

#### **XVI. BOARD COMMENTS**

(Cynthia Chang)

Individual Board members may report on: visits to schools, programs, conferences, meetings attended and/or items of interest to the public. A board member may wish to express a concern or observation about a topic not appearing on the agenda, or request items to be scheduled on a future agenda.

**XVII. OTHER MEETINGS**

Regular Meeting, December 13, 2006	Closed Session	6:00 pm
	Open Session	7:00 pm
Organizational Meeting, January 17, 2007	Closed Session	6:00 pm
	Open Session	7:00 pm

**XVIII. ADJOURNMENT**

(Cynthia Chang)

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Agenda attachments are available for review at the District Office, 760 Hillsdale Ave, Bldg 400, San Jose, CA.  
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