

METROPOLITAN EDUCATION DISTRICT
Board Meeting Agenda
760 Hillsdale Avenue
San Jose, California 95136

ORDER OF BUSINESS

REGULAR MEETING

Date: August 24, 2005
Time: 6:30 p.m.

LOCATION

Central County Occupational Center
RM 810
760 Hillsdale Ave.
San Jose, CA 95136

CALL TO ORDER

1. **ROLL CALL** (Rich Garcia)

Ernie Dossa
Richard Garcia
Craig Mann

Cynthia Chang
Marsha Grilli
Diane Gordon

2. **RECEPTION FOR NEW DIRECTORS**

3. **ADJOURN TO RECEPTION**

Date: August 24, 2005
Time: 6:30 p.m.

Central County Occupational Center
RM 810

4. **REGULAR MEETING (continued)**

LOCATION

Date: August 24, 2005
Time: 7:00 p.m.

Central County Occupational Center
Auditorium

5. **PLEDGE OF ALLEGIANCE** (Cynthia Chang)

6. **ADOPT AGENDA** (Rich Garcia)

7. **SPECIAL ORDER OF BUSINESS** (Tim Hallett)

The Superintendent will update the Board on special projects or may request that individuals be allowed to present an item out of order on the agenda to accommodate their schedules.

8. **PUBLIC PRESENTATIONS & REPORTS**

- 8.1 Public Comments (Rich Garcia)

This portion of the agenda provides an opportunity for members of the public to directly address the Governing Board on any item of interest to the public; however provisions of the Brown Act preclude any action being taken on any item not appearing on the posted agenda for action. Time limits allocated to the public testimony are 2 minutes for individuals and 5 minutes for organizations.

9. APPROVAL OF MINUTES

(Rich Garcia)

9.1 Action Item: Approval of Minutes of Regular Board Meeting, June 22, 2005.

10.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered by the Governing Board to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the Board considers the motion, unless members of the Board or the Superintendent request specific items to be discussed and/or removed from the Consent Calendar.

The Superintendent recommends approval of Consent Calendar items 10.1.1 through 10.3.1

10.1 BUSINESS AND FINANCIAL FUNCTIONS

10.1.1 Action Item: Approve June Board Warrant Approval List (Paul Hay)

RECOMMENDATION: That the Governing Board approve the following warrant registers: #92251684-#92251757, dated June 10, 2005; #92255086-#92255110, dated June 16, 2005; #92255961, dated June 20, 2005; #92256617-#92256676, dated June 21, 2005; #92258236-#92258286, dated June 23, 2005; #92258888-#92258948, dated June 24, 2005; #92600167-#92600233, dated June 27, 2005.

(Budget Source: As indicated on Warrant Registers)

10.1.2 Action Item: Approve July Board Warrant Approval List (Paul Hay)

RECOMMENDATION: That the Governing Board approve the following warrant registers: #92602635-#92602666, dated July 7, 2005; #92604354-#92604392, dated July 13, 2005; #92606383-#92606427, dated July 20, 2005; #92607884-#92607938, dated July 26, 2005; #92609590, dated July 29, 2005.

(Budget Source: As indicated on Warrant Registers)

10.1.3 Action Item: Items to be Surplused (Paul Hay)

RECOMMENDATION: That the Governing Board surplus the 2 vehicles and equipment listed in the board packet.

10.1.4 Action Item: Accept Donation (Paul Hay)

RECOMMENDATION: That the Governing Board accept the donation of an IBM eserver from IBM on behalf of the district.

(Paul Hay)

10.1.5 Action Item: Approve Construction Contract with Coulter Construction in the amount of \$14,349.87

RECOMMENDATION: That the Governing Board approve the July 11, 2005 contract with Coulter Construction in the amount of \$14,349.87.

(Budget Source: Fund 210)

10.2 PERSONNEL

10.2.1 Action Item: Classified Personnel (Dan Gilbertson)

RECOMMENDATION: That the Governing Board approve the regular elections, the assignment change, the retirement, and the assignment work-year change.

10.2.2 Action Item: Administrative Personnel (Dan Gilbertson)

RECOMMENDATION: That the Governing Board approve the regular elections, the two retirements and the resignation.

10.2.3 Action Item: Certificated Personnel (Dan Gilbertson)

RECOMMENDATION: That the Governing Board approve hiring five new CTA teachers, the layoff of two CTA teachers and the return of thirty-one CCOC Contract Teachers (CTA), thirty-four CCOC Hourly Certificated Teachers (AFT), and one hundred ninety-seven MAEP Hourly Certificated Teachers (AFT) for the 2005-06 school year.

10.3 INSTRUCTIONAL AND STUDENT FUNCTIONS

10.3.1 Action Item: CCOC Evening Course Certification (John Fox)

RECOMMENDATION: That the Governing Board approve the ROP course outlines for the following courses: Auto Body Repair and Refinishing, Automatic Control Systems, Electrical Troubleshooting, Electronic Control Devices, Introduction to PC's, Keyboarding/Word, Medical Assistant-Front Office, and Programmable Logic Controllers.

END OF CONSENT ITEMS

11.0 INFORMATION ITEMS

END OF INFORMATION ITEMS

12.0 ACTION ITEMS AND REPORTS

13.1 BOARD AND ADMINISTRATIVE FUNCTIONS

(Tim Hallett)
13.1.1 Action Item: CSBA's 2005 Outstanding Legislator of the Year-Senate Member Maldonado

RECOMMENDATION: That the Governing Board approve resolution #01-08-24-05 nominating Senate Member, Abel Maldonado, District 15, as a CSBA Outstanding Legislator of the Year.

13.2 BUSINESS AND FINANCIAL FUNCTIONS

(Paul Hay)
13.2.1 Action Item: Monthly Budget Update, Review of Budget Impacts from Adoption of the 2005-06 State Budget

RECOMMENDATION: That the Governing Board approve the budget changes included in the Monthly Budget Update for the period ended 7/31/05.

(Paul Hay)

13.2.2 Action Item: Adopt Resolution #02-08-24-05 Authorizing Issuance and Sale of \$1 Million of Qualified Zone Academy Bonds; Authorizing Appropriation & Deposit of Funds with Trustee; Authorizing Approval of Related Documents and Actions

RECOMMENDATION: That the Governing Board adopt Resolution #02-08-25-05 authorizing issuance and sale of Qualified Zone Academy Bonds in the aggregate principal amount of \$1,000,000; authorizing the appropriation and deposit of funds with the Trustee for repayment of the Bonds; and authorizing the Superintendent or Chief Business Official to sign any documents and take any actions necessary to consummate the lawful issuance and sale of the Bonds.

13.3 PERSONNEL FUNCTIONS

13.4 INSTRUCTIONAL AND STUDENT FUNCTIONS

14.0 EXECUTIVE REPORT/ADMINISTRATIVE REPORTS

Oral Report: At this time Assistant Superintendent Jan Dreier will report to the Board on departmental items of significance.

Oral Report: Superintendent Tim Hallett will have recent significant information to present to the Governing Board on topics not on the agenda.

15.0 BOARD COMMENTS

(Rich Garcia)

Individual Board members may report on: visits to schools, programs, conferences, meetings attended and/or items of interest to the public. A board member may wish to express a concern or observation about a topic not appearing on the agenda, or request items to be scheduled on a future agenda.

16.0 Advanced Planning

(Rich Garcia)

17.0 Other Meetings

Regular Meeting, September 14, 2005	Closed Session	6:00 p.m.
	Open Session	7:00 p.m.

Instructional Council Meeting, October 19, 2005, Rm 406 4:00 p.m.

18.0 Upcoming Events

First Day of School CCOC/Capitol High School, August 25, 2005
First Day of School MAEP, August 29, 2005

19.0 ADJOURNMENT

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Agenda attachments are available for review at the District Office, 760 Hillsdale Ave, Bldg 400, San Jose, CA. This agenda is available from the internet at: www.metroed.net
Individuals who require special accommodation should contact the Superintendent's Office at (408) 723-6464 at least two working days before the meeting date.