

METROPOLITAN EDUCATION DISTRICT
Board Meeting
September 14, 2005

MEETING MINUTES

REGULAR MEETING

The open session of the regular meeting of the Governing Board of the Metropolitan Education District was called to order by President Garcia at 6:00 p.m., Room 810 at the Central County Occupational Center, 760 Hillsdale Avenue, San Jose, CA 95136.

CALL TO ORDER

1. ROLL CALL

All Members present, except where noted.

Phil Nielsen for Cynthia Chang, Los Gatos-Saratoga Union High School District
Ernie Dossa, Santa Clara Unified School District
Richard Garcia, San Jose Unified School District
Diane Gordon, Campbell Union High School District
Marsha Grilli, Milpitas Unified School District
Craig Mann, East Side Union High School District

2. DISCLOSURE OF "CLOSED SESSION" DISCUSSION ITEMS

3. ADJOURN TO CLOSED SESSION

Time: 6:02 p.m.; Closed Session adjourned at 7:00 p.m.

4. REGULAR MEETING (continued) _____ LOCATION

Regular session of the Board meeting reconvened at 7:01 p.m.

5. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Diane Gordon.

6. REPORT OF CLOSED SESSION ACTIONS

No actions were taken in closed session.

7. ADOPT AGENDA

Motion to adopt agenda: Gordon Second: Nielsen Vote: Unanimous

8. **SPECIAL ORDER OF BUSINESS**

Superintendent Hallett introduced Cathy Jasper, the new AFT president. Suzi Glass introduced Carolyn Richardson, the new MAEP assistant principal at the Campbell site.

9. **PUBLIC PRESENTATIONS & REPORTS**

9.1 Public Comments

None

10.0 **APPROVAL OF MINUTES**

10.1 Action Item: Approval of Minutes of Regular Board Meeting, August 24, 2005
Motion to approve the August 24, 2005 Board Minutes: Mann, Second Gordon Vote 5 ayes, 1 abstention.

11.0 **CONSENT CALENDAR**

Motion to approve consent calendar: Mann, Second Gordon, Vote unanimous

11.1 BUSINESS AND FINANCIAL FUNCTIONS

Approved:

11.1.1 August Board Warrant Approval List

11.1.2 Items to be Surplused

11.2.1 Classified Personnel

11.2.2 Certificated Personnel

11.3.1 2005-06 Renewal Agreement with First 5 Santa Clara County

12.0 INFORMATION ITEMS

None

13.0 ACTION ITEMS AND REPORTS

13.0.1 Monthly Budget Update

Motion: That the Governing Board approve the budget changes included in the Monthly Budget Update for the period ended 8/31/05, Mann, Second Grilli, Vote unanimous.

14.1 BOARD AND ADMINISTRATIVE FUNCTIONS

14.1.1 Action Item: BB 9250, Remuneration and Reimbursement of Board Members

Discussion:

Member Mann noted that he had not received a July stipend and later learned that the MetroED Governing Board was paid for 11 months and not 12. He also noted that Board Bylaw 9250, "Remuneration and Reimbursement, Other benefits" was adopted in 12/87 and that perhaps it is time to revisit the policy. He also commented that attorney, Sandra Kloster, opined that education code 9250 does not prohibit the payment of a stipend for a month when no Board meetings occur. The total cost would be \$1440. Mann commented that he is a Board member for 12 months, whether there are 12 meetings or not.

Member Dossa commented that he is not in favor of changing the policy to include the 12th month; we get paid when we work.

Member Gordon commented that we could take the total amount paid for 11 months and divide it by 12, so that there are 12 payments, but she is not in favor of increasing the amount of money, especially in these tight economic times.

Member Grilli said that she, too, is not in favor and feels that the amount members are paid is fair.

Member Mann said that if there is no support he would like to have further study to see that we are in compliance with the ADA requirements.

Alternate Member, Nielsen commented that in their district the stipend is not looked upon as a wage, but as an amount of money to cover time and expenses. We consider this to be a civic duty.

Mann said that he would like to see a comparison of peer districts.

There was no vote taken on the item.

14.2 BUSINESS AND FINANCIAL FUNCTIONS

14.2.1 Action Item: 2004-05 Unaudited Actual Financial Reports

Motion: That the Governing Board approve all 2004-05 interfund transfers, approve all fund balance designations and authorize the Superintendent to file the 2004-05 Unaudited Actual Financial Report with the Santa Clara County Superintendent of Schools, Mann, Second Gordon, Vote unanimous.

14.3 PERSONNEL FUNCTIONS

None

14.4 INSTRUCTIONAL AND STUDENT FUNCTIONS

15.0 EXECUTIVE REPORT/ADMINISTRATIVE REPORTS

Assistant Superintendent Jan Dreier reported on departmental items of significance:

- The new attendance system has been implemented. All CCOC and most MAEP teachers are online. We are now able to get real-time data.
- A new customer service help desk has been implemented in the IT department.
- Richard Stewart was given special recognition by the IISME organization for his summer work at the NUMMI plant.
- The State of California approved Law Enforcement teacher, Rico Sciaky, by approving him to administer the "Power to Arrest" examination.
- The Blackford MAEP site now has a new patio, with tables and umbrellas for student use.
- The CCOC vocational nursing class had a 100% pass rate when taking the State Vocational Nursing examination.
- CCOC teacher, John Tawney, has been selected by his peers as the "Teacher of the Year". Recognition this year will be at the Heritage Theater in Campbell

Superintendent Tim Hallett presented information on topics not on the agenda:

- AB956, Modernization died in the Appropriations Committee. We are working with various people in Sacramento to see if MetroED can be a part of the facilities bond. The Governor was against the modernization, but seems in favor of the bond possibility. Whatever happens, we need to talk about the six-district CCOC assets. We need to consider how we keep the facilities in good repair.
- Superintendent Hallett and 22 district superintendents were guests at the Silicon Valley Leadership Group's board meeting. The discussion was around what superintendents and business people see as gaps in the skill set. The business people listed the following:

Communication skills, at all levels and there is especially a lack of ability to communicate objective thoughts.

Critical thinking skills are missing, which is something that we do quite well here.

Non-engineering math (basic, everyday math) is lacking in new employees. They lack the ability to do simple calculations of addition, subtraction, etc. At CCOC this year we are teaching math concepts.

Job etiquette is lacking; just teach the students to be saying "please" and "thank you". At CCOC we teach employability skills – a different one each week.

- So far we have 3 board members from San Jose Unified scheduled to tour CCOC. Joyce will send the dates and times to members.
- We should have student board members at our next meeting.
- We are pleased with the excellent progress we are making on the new student system; it has been well-accepted by the employees.

16.0 **BOARD COMMENTS**
There were no Board comments.

17.0 **Advanced Planning**

18.0 **Other Meetings**

Regular Meeting, October 12, 2005

Closed Session

6:00 p.m.

Open Session

7:00 p.m.

19.0 **ADJOURNMENT**

Motion to adjourn: Mann, Second Gordon, Vote unanimous.
Meeting was adjourned at 7:46 p.m.

Diane Gordon, Clerk/date