



METROPOLITAN EDUCATION DISTRICT  
 760 Hillsdale Avenue  
 San Jose, California 95136

April 8, 2009

**Governing Board Meeting Agenda**

**Special Accommodations**

*Individuals who require special accommodation should contact the Superintendent's Office at (408) 723-6464 at least two business days before the meeting date.*

*This agenda and approved minutes of Board meetings may be viewed and printed from the Internet: [www.metroed.net](http://www.metroed.net)*

**REGULAR MEETING**

Date: April 8, 2009  
 Time: 6:00 p.m.

**LOCATION**

CCOC, Rm 810  
 760 Hillsdale Ave.  
 San Jose, CA 95136

**I. CALL TO ORDER/ROLL CALL**

(Rich Garcia)

Frank Biehl  
 Cynthia Chang  
 Diane Gordon

Jim Canova  
 Richard Garcia  
 Marsha Grilli

**II. DISCLOSURE OF "CLOSED SESSION" DISCUSSION ITEMS**

All meetings of the Governing Board are open to the general public, with the exception of those items which are specifically exempt under the Ralph M. Brown Act.

**A. Conference with Labor Negotiator Pursuant to Government Code: 54957.6(f)**

District Negotiator

- Dan Gilbertson

Employee Organizations

- AFT
- CSEA
- CTA
- Unrepresented Employees

*Persons wishing to address the Governing Board must fill out a request to speak form and bring it to the board secretary prior to the conclusion of the "Public Comments Regarding Closed Session Items" section.*

**III. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS**

**IV. ADJOURN TO CLOSED SESSION**

Time: 6:02 pm  
 Location: CCOC, RM 810

**V. REGULAR MEETING  
 Reconvene from Closed Session**

Time: 7:00 p.m.  
 Location: CCOC Auditorium

VI. REPORT OF CLOSED SESSION ACTIONS (Rich Garcia)

VII. PLEDGE OF ALLEGIANCE (Rich Garcia)

VIII. ADOPT AGENDA (Rich Garcia)

IX. RECOGNITIONS (Rich Garcia)

- A. Acknowledgement of Visitors
- B. Acknowledgement of Honors and Awards
  - Recognition of Individuals who have "Raised the Bar!"

X. STUDENT REPORTS (Rich Garcia)

- A. CCOC Student
- B. MAEP Student

XI. SPECIAL ORDER OF BUSINESS (Paul Hay)

The Superintendent will update the Board on special projects or may request that individuals be allowed to present an item out of order on the agenda to accommodate their schedules.

XII. PUBLIC COMMENTS

*This portion of the Agenda provides an opportunity for members of the public to directly address the Governing Board on any item of interest to the public; however, provisions of the Brown Act (Gov't Code 54954.2(a) and .3) preclude any action being taken on any item not appearing on the posted agenda for action. Items on the agenda may be addressed during this portion or during the Board's consideration of the item. Time limits allocated to public testimony are 2 minutes for individuals and 5 minutes for organizations.*

XIII. APPROVAL OF MINUTES (Rich Garcia)

1. Action Item: Approval of [Minutes](#) of Regular Board Meeting on March 11, 2009.

XIV. CONSENT CALENDAR (ACTION)

All matters listed under the Consent Calendar and marked with an \*asterisk are considered by the Governing Board to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the Board considers the motion, unless members of the Board or the Superintendent request specific items to be discussed and/or removed from the Consent Calendar.

Recommendation: The Superintendent recommends approval of Consent Calendar items \*2 through \*8.

**BUSINESS AND FINANCIAL FUNCTIONS**

- \*2. Consent Item: Approve Monthly [Warrant](#) Approval List (Jing-Jing Wang)

Recommendation: That the Governing Board approve the following warrant registers: #62001322-#62001350, dated March 3, 2009; #62001351-#62001409, dated March 5, 2009; #62001410- #62001450, dated March 9, 2009; #62001451-#62001485, dated March 11, 2009; #62001486-#62001546, dated March 17, 2009; #62001547-#62001596; March 19, 2009; #62001597-#62001463, dated March 24, 2009.

- \*3. **Consent Item: [Surplus Items](#) (Jing-Jing Wang)**

Recommendation: That the Governing Board surplus the items listed in the Board packet.

- \*4. **Consent Item: [Approve Notice](#) of Exemption from California Environmental Quality Act (CEQA) Requirements for MC Village Project (Jing-Jing Wang)**

Recommendation: That the Governing Board approve the notice of exemption from California Environmental Quality Act (CEQA) Requirements for MC Village Project.

#### PERSONNEL FUNCTIONS

--None--

#### INSTRUCTIONAL AND STUDENT FUNCTIONS

- \*5. **Consent Item: [Community Classroom](#) Agreements (John Fox)**

Recommendation: That the Governing Board approve the agreements to provide on-the-job clinical training to CCOC medical students.

- \*6. **Consent Item: [ROCP Course Review](#) and Recertification (John Fox)**

Recommendation: That the Governing Board review the information regarding the ROCP courses: Baking & Catering; Culinary Arts, and Truck Mechanics, year one and two; and approve the courses for ROCP recertification.

- \*7. **Consent Item: [Williams Uniform Complaint](#) Procedures Report (Pam Watson)**

Recommendation: That the Governing Board approve the quarterly report on the Williams Uniform Complaint Procedures.

- \*8. **Consent Item: [2009-2010 School Calendar](#) (Jing-Jing Wang)**

Recommendation: That the Governing Board approve the school calendar for MetroED for the 2009-10 school year.

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#### END OF CONSENT ITEMS

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#### XV. INFORMATION ITEMS

9. **Information Item: [State Budget Update](#) (Paul Hay)**

Recommendation: That the Governing Board receive and review the information provided by this Board item.

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#### END OF INFORMATION ITEMS

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## XVI. ACTION ITEMS AND REPORTS

### BOARD AND ADMINISTRATIVE FUNCTIONS

10. **Action Item:** [Approve Resolution #11-04-08-09](#), **Classified Employee Week (Pam Watson)**

Recommendation: That the Governing Board approve Resolution #11-04-08-09, and proclaim May 17-23, 2009 as Classified Employee Week.

11. **Action Item:** [Approve Resolution #12-04-08-09](#), **National Teacher Appreciation Week, May 3-9, 2009 and California Day of the Teacher, May 5, 2009 (Pam Watson)**

Recommendation: That the Governing Board approve Resolution #12-04-08-09, and proclaim May 3-9, 2009 as National Teacher Appreciation Week, and further proclaim May 5, 2009 as California Day of the Teacher.

### BUSINESS AND FINANCIAL FUNCTIONS

12. **Action Item:** [Monthly Budget Update](#) (Jing-Jing Wang)

Recommendation: That the Governing Board approve the budget changes included in the Monthly Budget Update for the period ended 3/31/09.

13. **Action Item:** [Approve Resolution #13-04-08-09](#), **Authorize Purchase of Relocatable Classrooms under Cooperative Purchase Agreement with Evergreen Elementary School District (Jing-Jing Wang)**

Recommendation: That the Governing Board approve Resolution #13-04-08-09, authorizing a cooperative purchase agreement for relocatable classrooms with the Evergreen Elementary School District in the amount of \$325,226.

### PERSONNEL FUNCTIONS

14. **Action Item:** [Approve Resolution #10-04-08-09](#), **Resolution to Reduce or Reassign Classified Workforce (Dan Gilbertson)**

Recommendation: That the Governing Board approve resolution #10-04-08-09 to eliminate the equivalent of 9.91 FTE classified positions.

### INSTRUCTIONAL AND STUDENT FUNCTIONS

--None--

## XVII. EXECUTIVE REPORT/ADMINISTRATIVE REPORTS

Superintendent Paul Hay and the MAEP and CCOC Program Directors will have recent significant information to present to the Governing Board on topics not on the agenda.

- Oral Report: CCOC Director John Fox
- Oral Report: MAEP Director Sylvia Karp
- Oral Report: MetroED Superintendent Paul Hay

## XVIII. BOARD COMMENTS

(Rich Garcia)

Individual Board members may report on: visits to schools, programs, conferences, meetings attended and/or items of interest to the public. A board member may wish to express a concern or observation about a topic not appearing on the agenda, or request items to be scheduled on a future agenda.

**XIX. OTHER MEETINGS**

Board Retreat, May 9, 2009	Board Retreat, location TBA	9:00 am
Regular Meeting, May 13, 2009	Closed Session	6:00 pm
	Open Session	7:00 pm

**XX. ADJOURNMENT**

(Rich Garcia)

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