



METROPOLITAN EDUCATION DISTRICT
 760 Hillsdale Avenue
 San Jose, California 95136

December 8, 2010
Governing Board Meeting Agenda

If you would like to address the Board on any item on this agenda, please complete the **Request of Visitors** form located near the entrance of the meeting room and hand it to the Superintendent. On the form, please list the agenda item(s) you would like to speak to. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes. Those speaking on items **not** on the agenda will be recognized by the Chair under **Public Comments**. The Board shall limit the total time for public input on each item to 20 minutes (BB 9323).

Special Accommodations

Individuals who require special accommodation should contact the Superintendent's Office at (408) 723-6464 at least two business days before the meeting date.

MetroED Governing Board Meetings are tape recorded (audio only).

This agenda and approved minutes of Board meetings may be viewed and printed from the Internet: www.metroed.net

REGULAR MEETING

Date: December 8, 2010
 Time: 6:00 p.m.

LOCATION

CCOC, Rm 810
 760 Hillsdale Ave.
 San Jose, CA 95136

I. CALL TO ORDER/ROLL CALL

(Frank Biehl)

Frank Biehl
 Cynthia Chang
 Diane Gordon

Jim Canova
 Richard Garcia
 Marsha Grilli

II. DISCLOSURE OF "CLOSED SESSION" DISCUSSION ITEMS

All meetings of the Governing Board are open to the general public, with the exception of those items which are specifically exempt under the Ralph M. Brown Act.

A. Superintendent's Evaluation; Pursuant to Government Code: 54957

Members of the public may address the Board on any subject not on tonight's agenda; however, provisions of the Brown Act (Government Code 54954.2(a) and .3) preclude any action. As an unagendized item, no response is required from the Board or District Staff and no action can be taken; however, the Board may instruct the Superintendent to agendize the item for a future meeting. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes for individuals or five minutes for a group.

III. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS

IV. ADJOURN TO CLOSED SESSION

Time: 6:02 pm
 Location: CCOC, RM 810

**V. REGULAR MEETING
 Reconvene from Closed Session**

Time: 7:00 p.m.
 Location: CCOC Auditorium

- VI. **REPORT OF CLOSED SESSION ACTIONS** (Frank Biehl)
- VII. **PLEDGE OF ALLEGIANCE** (Frank Biehl)
- VIII. **ADOPT AGENDA** (Frank Biehl)
- IX. **RECOGNITIONS** (Frank Biehl)
 - A. Acknowledgement of Visitors
 - B. Acknowledgement of Honors and Awards
 - Recognition of Individuals who have “Raised the Bar!”

- X. **STUDENT REPORTS** (Frank Biehl)
 - A. CCOC Student
 - B. MAEP Student

- XI. **SPECIAL ORDER OF BUSINESS** (Paul Hay)

The Superintendent will update the Board on special projects or may request that individuals be allowed to present an item out of order on the agenda to accommodate their schedules.

XII. PUBLIC COMMENTS

Members of the public may address the Board on any subject not on tonight's agenda; however, provisions of the Brown Act (Government Code 54954.2(a) and .3) preclude any action. As an unagendized item, no response is required from the Board or District Staff and no action can be taken; however, the Board may instruct the Superintendent to agendize the item for a future meeting. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes for individuals or five minutes for a group.

- XIII. **APPROVAL OF MINUTES** (Frank Biehl)

1. **Action Item:** [Approval of Minutes](#) of Regular Board Meeting on November 10, 2010.

- XIV. **CONSENT/ACTION CALENDAR (ACTION)**
All matters listed under the Consent/Action Calendar and marked with an *asterisk are considered by the Governing Board to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the Board considers the motion, unless members of the Board or the Superintendent request specific items to be discussed and/or removed from the Consent Calendar.

Recommendation: The Superintendent recommends approval of Consent Calendar items *2 through *9.

BUSINESS AND FINANCIAL FUNCTIONS

- *2. **Action Item:** [Approve Monthly Warrant Approval List \(Daniel Gilbertson\)](#)

Recommendation: That the Governing Board approve the following warrant registers: #62008440-#62008473, dated November 3, 2010; #632008474-#62008517, dated November 9, 2010; #62008518-#62008534, dated November 10, 2010; #62008535-#62008553, dated November 16, 2010; #62008554-#62008582, dated November 17, 2010; #62008583-#62008620, dated November 22, 2010; #62008621-

#62008675, dated November 24, 2010; #62008676-#62008685, dated November 29, 2010.

- *3. **Action Item: [Architectural Services](#): CCOC Underground Gas Line Repair/Replacement—Bartos Architecture (Daniel Gilbertson)**

Recommendation: That the Governing Board approve the Authorization to Proceed for architectural services with Bartos Architecture, Inc. in the amount of \$50,000 for the CCOC and building 400 underground gas line repair/replacement.

- *4. **Action Item: [Approval of Master Business Relationship Agreement](#): Los Gatos-Saratoga Joint Union High School District (Daniel Gilbertson)**

Recommendation: That the Governing Board approve the 2010-11 Master Business Relationship Agreement, including Appendices A and B between MetroED and Los Gatos-Saratoga Joint Union High School District.

- *5. **Action Item: [Approval of Master Business Relationship Agreement](#): Milpitas Unified School District (Daniel Gilbertson)**

Recommendation: That the Governing Board approve the 2010-11 Master Business Relationship Agreement, including Appendices A and B between MetroED and Milpitas Unified School District.

- *6. **Action Item: [Approval of Master Business Relationship Agreement](#): San Jose Unified School District (Daniel Gilbertson)**

Recommendation: That the Governing Board approve the 2010-11 Master Business Relationship Agreement, including Appendices A and B between MetroED and San Jose Unified School District.

PERSONNEL FUNCTIONS

- *7. **Action Item: [Classified Personnel](#) (Daniel Gilbertson)**

Recommendation: That the Governing Board approve two appointments, four recalled to regular assignments, and one classified resignation.

- *8. **Action Item: [Approve New CSEA Job Description](#): Assessment Technician (Daniel Gilbertson)**

Recommendation: That the Governing Board approve the new CSEA job description for Assessment Technician.

INSTRUCTIONAL AND STUDENT FUNCTIONS

- *9. **Action Item: [Community Classroom Agreements](#) (John Fox)**

Recommendation: That the Governing Board approve the agreements to provide on-the-job clinical training to CCOC medical students, and authorize the Superintendent to take any necessary actions.

END OF CONSENT ITEMS

XV. INFORMATION ITEMS

10. **Information Item:** [Update on Adult Education Program](#) (Paul Hay)

Recommendation: That the Governing Board receive the adult education program update.

11. **Information Item:** [Quarterly Investment Report as of 9/30/10](#) (Daniel Gilbertson)

Recommendation: That the Governing Board review the MetroED Board Investment Report.

12. **Information Item:** [Report on the CALCP/CAROCP Conference](#) (Paul Hay)

Recommendation: That the Governing Board review the information provided about the CALCP/Conference.

END OF INFORMATION ITEMS

XVI. ACTION ITEMS AND REPORTS

BOARD AND ADMINISTRATIVE FUNCTIONS

13. **Action Item:** [MetroED Nomination](#) for CSBA Delegate Assembly (Paul Hay)

Recommendation: That the Governing Board make one or more nominations, or choose not to nominate anyone, for CSBA Director-at-Large positions.

BUSINESS AND FINANCIAL FUNCTIONS

14. **Action Item:** [First Interim Financial Report; Fiscal Year 2010-11](#) (Daniel Gilbertson)

Recommendation: That the Governing Board accept the First Interim Report and instruct the Board President and District to submit a positive certification to the County Superintendent of Schools.

15. **Action Item:** [Fiscal Year 2009-10 Audit Report](#) (Paul Hay)

Recommendation: That the Governing Board receive the audit report for fiscal year 2009-10.

PERSONNEL FUNCTIONS

--None--

INSTRUCTIONAL AND STUDENT FUNCTIONS

--None--

XVII. EXECUTIVE REPORT/ADMINISTRATIVE REPORTS

Superintendent Paul Hay and the MAEP and CCOC Program Directors will have recent **significant** information to present to the Governing Board on topics not on the agenda.

- Oral Report: CCOC Director John Fox
- Oral Report: MAEP Director Sylvia Karp
- Oral Report: CBO, Daniel Gilbertson
- Oral Report: MetroED Superintendent Paul Hay

XVIII. BOARD COMMENTS

(Frank Biehl)

Individual Board members may report on: visits to schools, programs, conferences, meetings attended and/or items of interest to the public. A board member may wish to express a concern or observation about a topic not appearing on the agenda, or request items to be scheduled on a future agenda.

XIX. OTHER MEETINGS

Organizational Meeting, January 19, 2011	Closed Session	6:00 pm
	Open Session	7:00 pm

XXI. ADJOURNMENT

(Frank Biehl)

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