

METROPOLITAN EDUCATION DISTRICT
Board Meeting Agenda
760 Hillsdale Avenue
San Jose, California 95136

ORDER OF BUSINESS

REGULAR MEETING

Date: November 9, 2005
Time: 6:00 p.m.

LOCATION

Central County Occupational Center
RM 810
760 Hillsdale Ave.
San Jose, CA 95136

CALL TO ORDER

1. **ROLL CALL** (Rich Garcia)

Ernie Dossa	Cynthia Chang
Richard Garcia	Marsha Grilli
Craig Mann	Diane Gordon
Nicholas Valadao--CCOC Student Board Member	
Minerva Brand--MAEP Student Board Member	

2. **ADJOURN TO BOARD STUDY SESSION (REGULAR MEETING)**

Date: November 9, 2005	Central County Occupational Center
Time: 6:00 p.m.	RM 810

- Board Study Session on CCOC Program Quality Assessment

3. **REGULAR MEETING (continued)** **LOCATION**

Date: November 9, 2005	Central County Occupational Center
Time: 7:00 p.m.	Auditorium

4. **PLEDGE OF ALLEGIANCE** (Nicholas Valadao)

5. **ADOPT AGENDA** (Rich Garcia)

6. **STUDENT BOARD MEMBERS' REPORTS** (Rich Garcia)
Nicholas Valadao ___ Minerva Brand___

7. **SPECIAL ORDER OF BUSINESS** (Tim Hallett)
The Superintendent will update the Board on special projects or may request that individuals be allowed to present an item out of order on the agenda to accommodate their schedules.

8. **PUBLIC PRESENTATIONS & REPORTS**

- 8.1 Public Comments (Rich Garcia)

This portion of the agenda provides an opportunity for members of the public to directly address the Governing Board on any item of interest to the public; however provisions of the Brown Act preclude any action being taken on any item not appearing on the posted

agenda for action. Time limits allocated to the public testimony are 2 minutes for individuals and 5 minutes for organizations.

9.0 APROVAL OF MINUTES (Rich Garcia)

9.1 Action Item: Approval of Minutes of Regular Board Meeting, October 12, 2005.

10.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered by the Governing Board to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the Board considers the motion, unless members of the Board or the Superintendent request specific items to be discussed and/or removed from the Consent Calendar.

The Superintendent recommends approval of Consent Calendar items 10.1.1 through 10.3.3

10.1 BUSINESS AND FINANCIAL FUNCTIONS

10.1.1 Action Item: Approve August Board Warrant Approval List (Paul Hay)

RECOMMENDATION: That the Governing Board approve the following warrant registers:
#92630901-#92630970, dated October 3, 2005; #92632793-#92632859, dated October 6, 2005; #92634829-#92634906, dated October 12, 2005; #92636954-#92637050, dated October 18, 2005; #92638247-#92638293, dated October 20, 2005; #92638720, dated October 21, 2005; #92639593-#92639674, dated October 25, 2005; #92641241-#92641292, dated October 27, 2005.

(Budget Source: As indicated on Warrant Registers)

10.1.2 Action Item: Accept Donations (Paul Hay)

RECOMMENDATION: That the Governing Board accept the donations of computer equipment and two vehicles on behalf of the district.

(Paul Hay)

10.1.3 Action Item: Approve Master Contract with CSS Associates Architects for On-Going Professional Services, Effective 11/9/05

RECOMMENDATION: That the Governing Board approve the "Agreement between Architect and District for Architectural and Project Management Services for Multiple Projects" with an effective date of 11/9/05.

10.2 PERSONNEL

10.2.1 Reclassification of Assistant Principal and Dean Positions (Dan Gilbertson)

RECOMMENDATION: That the Governing Board approve the reclassification of the Assistant Principal and Dean positions, along with the noted changes in the job descriptions, to be effective January 1, 2006.

(Budget Source: Fund 010 and 110)

10.2.2 Certificated Personnel (Dan Gilbertson)

RECOMMENDATION: That the Governing Board approve hiring three new hourly certificated teachers (AFT) for the 2005-06 school year.

(Budget Source: Fund 110)

10.2.3 Classified Personnel (Dan Gilbertson)

RECOMMENDATION: That the Governing Board approve the regular elections, the transfer and the promotion.

(Budget Source: Fund 010 & 110)

10.2.4 Administrative Personnel (Dan Gilbertson)

RECOMMENDATION: That the Governing Board approve the six reclassifications.

(Budget Source: Fund 010 & 110)

10.3 INSTRUCTIONAL AND STUDENT FUNCTIONS

10.3.1 Community Classroom Agreement for Surgical Technology (John Fox)

RECOMMENDATION: That the Governing Board approve the clinical training agreement for the CCOC Surgical Technology program.

10.3.2 CCOC Course Certification (John Fox)

RECOMMENDATION: That the Governing Board approve the ROC/P course outline for Medical Office Careers.

10.3.3 ROP Satellite Course Certification (John Fox)

RECOMMENDATION: That the Governing Board approve the ROP course outlines for Computer Graphics/Web Design, Metal Fabrication, Modern Manufacturing/CAM, and Multimedia Design.

END OF CONSENT ITEMS

11.0 INFORMATION ITEMS

END OF INFORMATION ITEMS

12.0 ACTION ITEMS AND REPORTS

12.1 BOARD AND ADMINISTRATIVE FUNCTIONS

12.1.1 Revision to Board Bylaw 9100: Annual Board Organization Meeting (Tim Hallett)

RECOMMENDATION: That the Governing Board change its annual organizational meeting from December to January to better facilitate the transition of members appointed to the MetroED Governing Board.

12.1.2 Governing Board Retreat (Tim Hallett)

RECOMMENDATION: That the Board discuss whether to hold a retreat or study sessions, and determine date(s) for the meetings.

12.2 BUSINESS AND FINANCIAL FUNCTIONS

12.2.1 Monthly Budget Update (Paul Hay)

RECOMMENDATION: That the Governing Board approve the budget changes included in the monthly budget updated for the period ended 10/31/05.

12.3 PERSONNEL FUNCTIONS

12.4 INSTRUCTIONAL AND STUDENT FUNCTIONS

13.0 EXECUTIVE REPORT/ADMINISTRATIVE REPORTS

Oral Report: At this time Assistant Superintendent Jan Dreier will report to the Board on departmental items of significance.

Oral Report: Superintendent Tim Hallett will have recent significant information to present to the Governing Board on topics not on the agenda.

14.0 BOARD COMMENTS (Rich Garcia)

Individual Board members may report on: visits to schools, programs, conferences, meetings attended and/or items of interest to the public. A board member may wish to express a concern or observation about a topic not appearing on the agenda, or request items to be scheduled on a future agenda.

15.0 Advanced Planning (Rich Garcia)

16.0 Other Meetings

Regular Meeting, December 14, 2005	Closed Session	6:00 p.m.
	Open Session	7:00 p.m.

17.0 ADJOURNMENT

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Agenda attachments are available for review at the District Office, 760 Hillsdale Ave, Bldg 400, San Jose, CA. This agenda is available from the internet at: www.metroed.net
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