



**METROPOLITAN EDUCATION DISTRICT**  
**760 Hillsdale Avenue**  
**San Jose, California 95136**

**October 14, 2015**

**Governing Board Meeting Agenda**

If you would like to address the Board on any item on this agenda, please complete the **Request of Visitors** form located near the entrance of the meeting room and hand it to the Superintendent. On the form, please list the agenda item(s) you would like to speak to. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes. Those speaking on items **not** on the agenda will be recognized by the Chair under **Public Comments**. The Board shall limit the total time for public input on each item to 20 minutes (BB 9323).

**Special Accommodations**

*Individuals who require special accommodation should contact the Superintendent's Office at (408) 723-6464 at least two business days before the meeting date.*

*MetroED Governing Board Meetings are tape recorded (audio only).*

*This agenda and approved minutes of Board meetings may be viewed and printed from the Internet: [www.metroed.net](http://www.metroed.net)*

**REGULAR MEETING**

Date: October 14, 2015  
 Time: 6:00 PM

**LOCATION**

Silicon Valley Career Technical Education (SVCTE) Auditorium Room #201  
 760 Hillsdale Avenue  
 San Jose, CA 95136

**I. CALL TO ORDER/ROLL CALL**

(Matthew Dean)

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| <b>Daniel Bobay</b> , Milpitas USD _____             | <b>Matthew Dean</b> , Campbell Union HSD _____ |
| <b>Jim Canova</b> , Santa Clara USD _____            | <b>Teresa Castellanos</b> , San Jose USD _____ |
| <b>Cynthia Chang</b> , Los Gatos-Saratoga UHSD _____ | <b>Lan Nguyen</b> , East Side Union HSD _____  |

**II. ADOPT CLOSED SESSION AGENDA**

(Matthew Dean)

**III. DISCLOSURE OF "CLOSED SESSION" DISCUSSION ITEMS**

(Matthew Dean)

All meetings of the Governing Board are open to the general public, with the exception of those items which are specifically exempt under the Ralph M. Brown Act.

- A. Conference with Labor Negotiator Pursuant to Government Code: 54957.6(f)
  - District Negotiator
    - Marie dela Cruz
    - Adam Fiss
  - Employee Organizations
    - AFT, CSEA, CTA
    - Unrepresented Employee: Superintendent (District Negotiator: Adam Fiss)
- B. Personnel Matters Pursuant to Government Code 54957
  - Public Employee Discipline/Dismissal/Release/Reassignment
  - Layoffs/Leaves of Absence/Resignation
  - Personnel Assignment Orders
- C. Conference with Legal Counsel-Existing Litigation: Paragraph (1) of subdivision (d) of Section 54956.9. Name of Case: EEOC Charge No. 556-2015-00354.

- D. Conference with Legal Counsel-Existing Litigation: Paragraph (1) of subdivision (d) of Section 54956.9. Name of Case: EEOC Charge No. 556-2015-00358.
- E. Public Employee Performance Evaluation Pursuant Government Code 54957
  - Title: Superintendent
- F. Public Employment Pursuant to Government Code 54957
  - Title: Superintendent

**IV. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS**

*Members of the public may address the Board on any subject not on tonight's agenda; however, provisions of the Brown Act (Government Code 54954.2(a) and .3) preclude any action. As an unagendized item, no response is required from the Board or District Staff and no action can be taken; however, the Board may instruct the Superintendent to agendize the item for a future meeting. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes for individuals or five minutes for a group.*

**V. ADJOURN TO CLOSED SESSION** **Time: 6:02 PM**  
**Location: SVCTE, Room #819**

**VI. REGULAR MEETING** **Time: 7:00 PM**  
**Reconvene from Closed Session** **Location: SVCTE Auditorium**  
**Room #201**

**VII. REPORT OF CLOSED SESSION ACTIONS** (Matthew Dean)

**VIII. PLEDGE OF ALLEGIANCE** (Matthew Dean)

**IX. ADOPT AGENDA** (Matthew Dean)

**X. RECOGNITIONS** (Matthew Dean)

**XI. PUBLIC COMMENTS**

*Members of the public may address the Board on any subject not on tonight's agenda; however, provisions of the Brown Act (Government Code 54954.2(a) and .3) preclude any action. As an unagendized item, no response is required from the Board or District Staff and no action can be taken; however, the Board may instruct the Superintendent to agendize the item for a future meeting. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes for individuals or five minutes for a group.*

**XII. STUDENT REPORTS** (5-Minute Limitation) (Matthew Dean)

- A. Silicon Valley Adult Education (SVAE) Student
- B. Silicon Valley Career Technical Education (SVCTE) Student

**XI. SILICON VALLEY CTE FEATURED PROGRAM** (15-Minute Limitation)

- A. Office Careers/Public Services (Alice Rodriguez)

**XIII. EXECUTIVE REPORT/ADMINISTRATIVE REPORTS**

Superintendent Alyssa Lynch, CBO Marie dela Cruz, the SVAE Principal, and SVCTE Principal will have recent **significant** information to present to the Governing Board on topics not on the agenda. (3-Minute Limitation)

1. Oral Report: SVAE Principal Gloria Curd
2. Oral Report: SVCTE Principal Sharon Brown
3. Oral Report: MetroED CBO Marie dela Cruz
4. Oral Report: MetroED Superintendent Alyssa Lynch

**XIV. SPECIAL ORDER OF BUSINESS**

(Alyssa Lynch)

The Superintendent will update the Board on special projects or may request that individuals be allowed to present an item out of order on the agenda to accommodate their schedules.

**XV. CONSENT/ACTION CALENDAR (ACTION)**

**All matters listed under the Consent/Action Calendar and marked with an \*asterisk are considered by the Governing Board to be routine and will be enacted in one motion.** There will be no discussion of these items prior to the time the Board considers the motion, unless members of the Board or the Superintendent request specific items to be discussed and/or removed from the Consent Calendar.

- \*1. Approve Minutes from the Regular Board Meeting of [June 10](#) and [September 9](#), 2015; and Work Study Session & Regular Board Meeting of [June 24, 2015](#).

**BUSINESS AND FINANCIAL FUNCTIONS**

- \*2. [Approve September](#) Warrants Approval List (Marie dela Cruz)
- \*3. [Approve Donations](#) Offered to District (Marie dela Cruz)
- \*4. [Approve Surplus](#) Items (Marie dela Cruz)
- \*5. [Approve Change Order](#) #003, SVCTE Buildings #200 & 600 Restrooms Renovations Project (Southland Construction, Inc-\$4,781.66) (Scott Hall)
- \*6. [Approve Proposal](#) to Contract with CPRS Assets for a Fixed Asset Inventory, \$9,100 (Marie dela Cruz)
- \*7. [Approve Proposal](#) to Contract with Fiscal Crisis and Management Assistance Team (FCMAT) for a Technology Study, \$17,500 (Marie dela Cruz)

**PERSONNEL FUNCTIONS**

- \*8. [Approve Personnel](#) Assignment Orders #2016-04 (Marie dela Cruz)
- \*9. [Approve Certificated](#) Personnel for the 2015-16 School Year (Marie dela Cruz)
- \*10. [Approve Revised](#) Job Descriptions; Director of Human Resources, Custodian/Delivery Driver/Receiving Clerk (Marie dela Cruz)

**INSTRUCTIONAL AND STUDENT FUNCTIONS**

- \*11. [Approve Agreement](#) with San Diego County Office of Education (Marie dela Cruz)
- \*12. [Approve Williams](#) Uniform Complaint Procedures Report (Jodi Edwards-Wright)
- \*13. [Approve MOU](#) for Silicon Valley Engineering Tech Pathways (SVETP) Grant (Jodi Edwards-Wright)
- \*14. [Approve Independent](#) Contractor Agreement with Susan Hamilton, \$18,000 (Sharon Brown)

**Recommendation: It is recommended the Governing Board approve Consent Calendar items \*1 through \*14.**

**MOTION:** \_\_\_\_\_ **SECONDED:** \_\_\_\_\_ **DISCUSSION:** \_\_\_\_\_ **VOTE:** \_\_\_\_\_

**XVI. INFORMATION ITEMS/DISCUSSION ITEMS**

15. [Legislative Update](#) (Alyssa Lynch)

**XVII. ACTION ITEMS AND REPORTS**

**BOARD AND ADMINISTRATIVE FUNCTIONS**

16. [Second Reading:](#) Board Policies (Alyssa Lynch)

**BUSINESS AND FINANCIAL FUNCTIONS**

None

**PERSONNEL FUNCTIONS**

None

**INSTRUCTIONAL AND STUDENT FUNCTIONS**

17. [Approve MetroED](#) 2015-16 Local Control Accountability Plan (LCAP) (Jodi Edwards-Wright)

**XVIII. BOARD COMMENTS**

(Matthew Dean)

Individual Board members may report on: visits to schools, programs, conferences, meetings attended and/or items of interest to the public. A board member may wish to express a concern or observation about a topic not appearing on the agenda, or request items to be scheduled on a future agenda.

**XIX. OTHER MEETINGS**

Regular Board Meeting: November 18, 2015	Closed Session	6:00 PM
	Open Session	7:00 PM

**XX. ADJOURNMENT**

(Matthew Dean)

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