



METROPOLITAN EDUCATION DISTRICT
760 Hillsdale Avenue
San Jose, California 95136

January 21, 2009
Governing Board Meeting Agenda

Special Accommodations

Individuals who require special accommodation should contact the Superintendent's Office at (408) 723-6464 at least two business days before the meeting date.

This agenda and approved minutes of Board meetings may be viewed and printed from the Internet: www.metroed.net

REGULAR MEETING

Date: January 21, 2009
Time: 6:00 p.m.

LOCATION

CCOC, Rm 810
760 Hillsdale Ave.
San Jose, CA 95136

I. CALL TO ORDER/ROLL CALL

(Diane Gordon)

Frank Biehl
Cynthia Chang
Diane Gordon

Jim Canova
Richard Garcia
Marsha Grilli

II. DISCLOSURE OF "CLOSED SESSION" DISCUSSION ITEMS

All meetings of the Governing Board are open to the general public, with the exception of those items which are specifically exempt under the Ralph M. Brown Act.

- A. Public Employee Discipline/Dismissal/Release, Pursuant to Government Code 54957
- B. Conference with Legal Counsel-Anticipated Litigation:
Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: One item. The District is in receipt of one claim filed by Mr. Wayne R. Greene. The claim is available for public inspection pursuant to Government Code section 54957.5.

III. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS

Persons wishing to address the Governing Board must fill out a request to speak form and bring it to the board secretary prior to the conclusion of the "Public Comments Regarding Closed Session Items" section.

IV. ADJOURN TO CLOSED SESSION

Time: 6:02 pm
Location: CCOC, RM 810

**V. REGULAR MEETING
Reconvene from Closed Session**

Time: 7:00 p.m.
Location: CCOC Auditorium

VI. PLEDGE OF ALLEGIANCE

(Diane Gordon)

VII. ADOPT AGENDA

(Diane Gordon)

VIII. ORGANIZATIONAL MEETING

(Diane Gordon)

- 1 A. [Election of Officers](#): President, Vice President, and Clerk
- 1 B. [Choose a representative](#) for the County School Boards Association
- 1 C. [Approval of Calendar](#) of Regular Board Meetings for February 2009-January 2010

IX. RECOGNITIONS

(President)

- A. Acknowledgement of Visitors
- B. Acknowledgement of Honors and Awards
 - Recognition of Retirements
 - Recognition of Individuals who have "Raised the Bar!"

X. STUDENT REPORTS

(President)

- A. CCOC Student
- B. MAEP Student

XI. SPECIAL ORDER OF BUSINESS

(Paul Hay)

The Superintendent will update the Board on special projects or may request that individuals be allowed to present an item out of order on the agenda to accommodate their schedules.

XII. PUBLIC COMMENTS

This portion of the Agenda provides an opportunity for members of the public to directly address the Governing Board on any item of interest to the public; however, provisions of the Brown Act (Gov't Code 54954.2(a) and .3) preclude any action being taken on any item not appearing on the posted agenda for action. Items on the agenda may be addressed during this portion or during the Board's consideration of the item. Time limits allocated to public testimony are 2 minutes for individuals and 5 minutes for organizations.

XIII. APPROVAL OF MINUTES

(President)

- 2. Action Item: [Approval of Minutes](#) of Regular Board Meeting on December 10, 2008.

XIV. CONSENT CALENDAR (ACTION)

All matters listed under the Consent Calendar and marked with an *asterisk are considered by the Governing Board to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the Board considers the motion, unless members of the Board or the Superintendent request specific items to be discussed and/or removed from the Consent Calendar.

Recommendation: The Superintendent recommends approval of Consent Calendar items *3 through *8

BUSINESS AND FINANCIAL FUNCTIONS

- *3. Consent Item: [Approve December Warrant Approval List](#) (Jing-Jing Wang)

Recommendation: That the Governing Board approve the following warrant registers: #62000395-#62000430, dated December 1, 2008; #62000431-#62000465, dated December 3, 2008; #62000466-#62000503, dated December 5, 2008; #62000504-#62000544, dated December 10, 2008; #62000545-#62000573, dated December 12, 2008; #62000574-#62000610, dated December 15, 2008; #62000611-

#62000661, dated December 17, 2008; #62000662-#62000674, dated December 18, 2008.

- *4. **Consent Item: [MetroED Investment Portfolio](#) as of 9/30/2008 (Jing-Jing Wang)**

Recommendation: That the Governing Board review the MetroED Board Investment Report.

PERSONNEL FUNCTIONS

- *5. **Consent Item: [Classified Personnel](#) (Dan Gilbertson)**

Recommendation: That the Governing Board approve the one regular election and two assignment resignation elections being recommended.

- *6. **Consent Item: [Amendment to SBASIA](#) Joint Power Agreement (Jing-Jing Wang)**

Recommendation: That the Governing Board approve the South Bay School Insurance Authority (SBASIA) JPA amendment and authorize the Superintendent to sign the amended agreement.

INSTRUCTIONAL AND STUDENT FUNCTIONS

- *7. **Consent Item: [Williams Uniform](#) Complaint Procedures Report (Pamela Watson)**

Recommendation: That the Governing Board approve the quarterly report on the Williams Uniform Complaint Procedures.

- *8. **Consent Item: [ROCP Course Review](#) and Recertification (John Fox)**

Recommendation: That the Governing Board approve the ROCP course recertification for Electrical Maintenance, Year One and Year Two; Small Business Management; and Metals Technology, Year One and Year Two.

END OF CONSENT ITEMS

XV. INFORMATION ITEMS

9. **Information Item: [Progress Report: 2008-09 Long Term Goals & Current Year Objectives](#) (Pamela Watson)**

Recommendation: That the Governing Board receive this progress report on the 2008-09 MetroED Vision Statements and Long Term Goals.

10. **Information Item: [Report of 2008 GASB 45](#) Study Valuation of Retiree Health & Welfare Benefits (Jing-Jing Wang)**

Recommendation: That the Governing Board receive this information, continue with the pay-as-you-go method and postpone contributions to OPEB until the budget situation has improved in the future.

11. **Information Item: [New Courses for CCOC](#) (John Fox)**
Recommendation: That the Governing Board review the information on proposed new courses at CCOC.
12. **Information Item: [P-1 Attendance Report & Annual Projections](#) (Jing-Jing Wang)**
Recommendation: That the Governing Board accept the 2008-09 report on P-1 Attendance Update and Annual Projections.
13. **Information Item: [Update on Governor's Budget](#) for 2008-09 Mid-Year Reduction and 2009-10 Proposals (Jing-Jing Wang)**
Recommendation: That the Governing Board review the information on the Governor's budget for 2008-09 Mid-Year Reduction and 2009-10 Proposal.
14. **Information Item: [Update: CCOC Funding Equalization](#); Renewal of the Master Business Relationship Agreements (Paul Hay)**
Recommendation: That the Governing Board review the Equalization Update information provided by the Superintendent.

END OF INFORMATION ITEMS

XVI. ACTION ITEMS AND REPORTS

BOARD AND ADMINISTRATIVE FUNCTIONS

15. **Action Item: [Governing Board Spring Retreat](#) (Paul Hay)**
Recommendation: That the Governing Board review the information and provide staff direction to plan a retreat for the spring of 2009.

BUSINESS AND FINANCIAL FUNCTIONS

16. **Action Item: [Fiscal Year 2007-08 Audit Report](#) (Jing-Jing Wang)**
Recommendation: That the Governing Board approve the audit report for fiscal year 2007-08.
17. **Action Item: [Monthly Budget Update](#) (Jing-Jing Wang)**
Recommendation: That the Governing Board approve budget changes included in the Monthly Budget Update for the period ended 12/31/08.
18. **Action Item: [Approve MetroED Legislative Priorities](#) for 2009-10 (Paul Hay)**
Recommendation: That the Governing Board approve the MetroED Legislative priorities for 2009-10.

19. **Action Item: [Adopt Resolution #05-01-21-09](#) Authorizing Designated Management Personnel to Sign Orders Drawn Upon the Funds of the District for the FY 08-09 (Jing-Jing Wang)**

Recommendation: That the Governing Board approve Resolution #05-01-21-09, authorizing the designated District employees to sign orders drawn upon the funds of the District effective October 9, 2008.

PERSONNEL FUNCTIONS

--None—

INSTRUCTIONAL AND STUDENT FUNCTIONS

--None--

XVII. EXECUTIVE REPORT/ADMINISTRATIVE REPORTS

Superintendent Paul Hay and the MAEP and CCOC Program Directors will have recent significant information to present to the Governing Board on topics not on the agenda.

- Oral Report: CCOC Director John Fox
- Oral Report: MAEP Director Sylvia Karp
- Oral Report: MetroED Superintendent Paul Hay

XVIII. BOARD COMMENTS

(President)

Individual Board members may report on: visits to schools, programs, conferences, meetings attended and/or items of interest to the public. A board member may wish to express a concern or observation about a topic not appearing on the agenda, or request items to be scheduled on a future agenda.

XIX. OTHER MEETINGS

Regular Meeting, February 11, 2009	Closed Session	6:00 pm
	Open Session	7:00 pm

XIX. ADJOURNMENT

(President)

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