



**METROPOLITAN EDUCATION DISTRICT**  
**760 Hillsdale Avenue**  
**San Jose, California 95136**

**September 9, 2015**

**Governing Board Meeting Agenda**

If you would like to address the Board on any item on this agenda, please complete the **Request of Visitors** form located near the entrance of the meeting room and hand it to the Superintendent. On the form, please list the agenda item(s) you would like to speak to. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes. Those speaking on items **not** on the agenda will be recognized by the Chair under **Public Comments**. The Board shall limit the total time for public input on each item to 20 minutes (BB 9323).

**Special Accommodations**

*Individuals who require special accommodation should contact the Superintendent's Office at (408) 723-6464 at least two business days before the meeting date.*

*MetroED Governing Board Meetings are tape recorded (audio only).*

*This agenda and approved minutes of Board meetings may be viewed and printed from the Internet: [www.metroed.net](http://www.metroed.net)*

**REGULAR MEETING**

Date: September 9, 2015  
 Time: 6:00 PM

**LOCATION**

Silicon Valley Career Technical Education (SVCTE) Auditorium Building #200  
 760 Hillsdale Avenue  
 San Jose, CA 95136

**I. CALL TO ORDER/ROLL CALL**

(Lan Nguyen)

**Daniel Bobay**, Milpitas USD \_\_\_\_\_  
**Jim Canova**, Santa Clara USD \_\_\_\_\_  
**Teresa Castellanos**, San Jose USD \_\_\_\_\_

**Matthew Dean**, Campbell Union HSD \_\_\_\_\_  
**Lan Nguyen**, East Side Union HSD \_\_\_\_\_  
**Katherine Tseng**, Los Gatos-Saratoga JUHSD (alt) \_\_\_\_\_

**II. ADOPT CLOSED SESSION AGENDA**

(Lan Nguyen)

**III. DISCLOSURE OF "CLOSED SESSION" DISCUSSION ITEMS**

(Lan Nguyen)

All meetings of the Governing Board are open to the general public, with the exception of those items which are specifically exempt under the Ralph M. Brown Act.

- A. Conference with Labor Negotiator Pursuant to Government Code: 54957.6(f)
  - District Negotiator
    - Anne Welsh-Treglia
  - Employee Organizations
    - AFT, CSEA, CTA, and Unrepresented Employees
- B. Personnel Matters Pursuant to Government Code 54957
  - Public Employee Discipline/Dismissal/Release/Reassignment
  - Layoffs/Leaves of Absence/Resignation
  - Personnel Assignment Orders
- C. Conference with Legal Counsel-Existing Litigation: Paragraph (1) of subdivision (d) of Section 54956.9. Name of Case: EEOC Charge No. 556-2015-00358.
- D. Superintendent's Contract: Pursuant Government Code: 54957

#### IV. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS

*Members of the public may address the Board on any subject not on tonight's agenda; however, provisions of the Brown Act (Government Code 54954.2(a) and .3) preclude any action. As an unagendized item, no response is required from the Board or District Staff and no action can be taken; however, the Board may instruct the Superintendent to agendize the item for a future meeting. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes for individuals or five minutes for a group.*

#### V. ADJOURN TO CLOSED SESSION

**Time: 6:02 PM**

**Location: SVCTE, Room #819**

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#### VI. REGULAR MEETING

**Reconvene from Closed Session**

**Time: 7:00 PM**

**Location: SVCTE Auditorium  
Building #200**

#### VII. REPORT OF CLOSED SESSION ACTIONS

(Lan Nguyen)

#### VIII. PLEDGE OF ALLEGIANCE

(Lan Nguyen)

#### IX. ADOPT AGENDA

(Lan Nguyen)

#### X. RECOGNITIONS

(Lan Nguyen)

- A. 2014-15 Teacher of the Year-Sheila Sanford
- B. MetroFRED of the Year (August)-Bob McTaggart
- C. Recognition of New SVCTE Teachers

#### XI. PUBLIC COMMENTS

*Members of the public may address the Board on any subject not on tonight's agenda; however, provisions of the Brown Act (Government Code 54954.2(a) and .3) preclude any action. As an unagendized item, no response is required from the Board or District Staff and no action can be taken; however, the Board may instruct the Superintendent to agendize the item for a future meeting. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes for individuals or five minutes for a group.*

#### XII. STUDENT REPORTS (5-Minute Limitation)

(Lan Nguyen)

- A. Silicon Valley Adult Education (SVAE) Student
- B. Silicon Valley Career Technical Education (SVCTE) Student

#### XIII. EXECUTIVE REPORT/ADMINISTRATIVE REPORTS

Superintendent Alyssa Lynch, CBO Marie dela Cruz, the SVAE Principal, and SVCTE Principal will have recent **significant** information to present to the Governing Board on topics not on the agenda. (3-Minute Limitation)

- 1. Oral Report: SVAE Principal Gloria Curd
- 2. Oral Report: SVCTE Principal (pending bd approval) Sharon Brown
- 3. Oral Report: MetroED CBO Marie dela Cruz
- 4. Oral Report: MetroED Superintendent Alyssa Lynch

#### XIV. SPECIAL ORDER OF BUSINESS

(Alyssa Lynch)

The Superintendent will update the Board on special projects or may request that individuals be allowed to present an item out of order on the agenda to accommodate their schedules.

**XV. CONSENT/ACTION CALENDAR (ACTION)**

All matters listed under the Consent/Action Calendar and marked with an \*asterisk are considered by the Governing Board to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the Board considers the motion, unless members of the Board or the Superintendent request specific items to be discussed and/or removed from the Consent Calendar.

- \*1. [Approve Minutes](#) from the Regular Board Meeting of August 19, 2015

**BUSINESS AND FINANCIAL FUNCTIONS**

- \*2. [Approve August](#) Warrants Approval List (Marie dela Cruz)
- \*3. [Approve Contract](#) with American Fidelity Administrative Services for Worxtime Service (Marie dela Cruz)

**PERSONNEL FUNCTIONS**

- \*4. [Approve Revised](#) Job Description: Law Enforcement Teacher (Anne Welsh-Treglia)
- \*5. [Certificated Personnel](#) Stipends (Anne Welsh-Treglia)
- \*6. [Approve Agreement](#) with Sonoma County Office of Education (Anne Welsh-Treglia)
- \*7. [Approve Updated](#) Administrative Organizational Chart for 2015-2016 (Anne Welsh-Treglia)

**INSTRUCTIONAL AND STUDENT FUNCTIONS**

- \*8. [Approve Silicon Valley CTE](#) 2015-2016 Fundraising Activities (Sharon Brown)
- \*9. [Approve Williams](#) Uniform Complaint Procedures Report (Jodi Edwards-Wright)

**Recommendation: It is recommended the Governing Board approve Consent Calendar items \*1 through \*9.**

**MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ DISCUSSION: \_\_\_\_\_ VOTE: \_\_\_\_\_**

**XVI. INFORMATION ITEMS/DISCUSSION ITEMS**

- 10. [MetroED Summer](#) STEAM Academy Video (Alyssa Lynch)
- 11. [Legislative Update](#) (Alyssa Lynch)
- 12. [Strategic Plan](#) Progress Report (Alyssa Lynch)
- 13. [First Reading:](#) Board Policies (Alyssa Lynch)
- 14. [MetroED 2015-16](#) Local Control Accountability Plan (LCAP) Draft (Jodi Edwards-Wright)

**XVII. ACTION ITEMS AND REPORTS**

**BOARD AND ADMINISTRATIVE FUNCTIONS**

None

**BUSINESS AND FINANCIAL FUNCTIONS**

- 15. [Approve 2014-15](#) Unaudited Actual Financial Reports (Marie dela Cruz)
- 16. [Approve Out of State](#) Travel (Marie dela Cruz)

**PERSONNEL FUNCTIONS**

- 17. [Approve Personnel](#) Assignment Orders #2016-03 (Anne Welsh-Treglia)
- 18. [Approve Resolution](#) #01-09-09-15, Resolution for Reduction or Elimination of Classified Workforce (Anne Welsh-Treglia)

**INSTRUCTIONAL AND STUDENT FUNCTIONS**

None.

**XVIII. BOARD COMMENTS**

(Lan Nguyen)

Individual Board members may report on: visits to schools, programs, conferences, meetings attended and/or items of interest to the public. A board member may wish to express a concern or observation about a topic not appearing on the agenda, or request items to be scheduled on a future agenda.

**XIX. OTHER MEETINGS**

Regular Board Meeting: October 14, 2015	Closed Session	6:00 PM
	Open Session	7:00 PM

**XX. ADJOURNMENT**

(Lan Nguyen)

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