



METROPOLITAN EDUCATION DISTRICT
760 Hillsdale Avenue
San Jose, California 95136

August 20, 2014
Governing Board Meeting Agenda

If you would like to address the Board on any item on this agenda, please complete the **Request of Visitors** form located near the entrance of the meeting room and hand it to the Superintendent. On the form, please list the agenda item(s) you would like to speak to. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes. Those speaking on items **not** on the agenda will be recognized by the Chair under **Public Comments**. The Board shall limit the total time for public input on each item to 20 minutes (BB 9323).

Special Accommodations

Individuals who require special accommodation should contact the Superintendent's Office at (408) 723-6464 at least two business days before the meeting date.

MetroED Governing Board Meetings are tape recorded (audio only).

This agenda and approved minutes of Board meetings may be viewed and printed from the Internet: www.metroed.net

REGULAR MEETING

Date: August 20, 2014
Time: 6:00 p.m.

LOCATION

Silicon Valley Career Technical
Education (SVCTE) Auditorium
760 Hillsdale Avenue
San Jose, CA 95136

I. CALL TO ORDER/ROLL CALL

(Daniel Bobay)

Daniel Bobay
Cynthia Chang
Richard Garcia

Jim Canova
Matthew Dean
Lan Nguyen

II. DISCLOSURE OF "CLOSED SESSION" DISCUSSION ITEMS

All meetings of the Governing Board are open to the general public, with the exception of those items which are specifically exempt under the Ralph M. Brown Act.

A. Conference with Labor Negotiator Pursuant to Government Code section 54957.6

District Designated Representative: Chief Business Officer/Human Resources Director,
Debbie Fry

Employee Organizations

- CSEA

B. Conference with Labor Negotiator Pursuant to Government Code section 54957.6

District Designated Representative: Superintendent, Alyssa Lynch

- Unrepresented Employee: Chief Business Officer/Human Resources Director

III. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS

Members of the public may address the Board on any subject not on tonight's agenda; however, provisions of the Brown Act (Government Code 54954.2(a) and .3) preclude any action. As an unagendized item, no response is required from the Board or District Staff and no action can be taken; however, the Board may instruct the Superintendent to agendize the item for a future meeting. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes for individuals or five minutes for a group.

IV. ADJOURN TO CLOSED SESSION

Time: 6:02 p.m.

Location: SVCTE, RM 819

V. REGULAR MEETING

Reconvene from Closed Session

Time: 7:00 p.m.

Location: SVCTE Auditorium

VI. REPORT OF CLOSED SESSION ACTIONS

(Daniel Bobay)

VII. PLEDGE OF ALLEGIANCE

(Daniel Bobay)

VIII. ADOPT AGENDA

(Daniel Bobay)

IX. SPECIAL ORDER OF BUSINESS

(Alyssa Lynch)

The Superintendent will update the Board on special projects or may request that individuals be allowed to present an item out of order on the agenda to accommodate their schedules.

X. PUBLIC COMMENTS

Members of the public may address the Board on any subject not on tonight's agenda; however, provisions of the Brown Act (Government Code 54954.2(a) and .3) preclude any action. As an unagendized item, no response is required from the Board or District Staff and no action can be taken; however, the Board may instruct the Superintendent to agendize the item for a future meeting. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes for individuals or five minutes for a group.

XI. APPROVAL OF MINUTES

(Daniel Bobay)

1. Action Item: Approval of Minutes from the Regular Board Meeting of [June 11](#) and [25](#), 2014 and the Governing Board Retreat of [July 31, 2014](#).

XII. CONSENT/ACTION CALENDAR (ACTION)

All matters listed under the Consent/Action Calendar and marked with an *asterisk are considered by the Governing Board to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the Board considers the motion, unless members of the Board or the Superintendent request specific items to be discussed and/or removed from the Consent Calendar.

Recommendation: The Superintendent recommends approval of Consent Calendar items *2 through *17. .

BUSINESS AND FINANCIAL FUNCTIONS

- *2. Action Item: [Approve June Warrants Approval List \(Joyce Shen\)](#)

Recommendation: That the Governing Board approve the Board Warrant List as presented for June.

- *3. **Action Item:** [Approve July Warrants](#) Approval List (Joyce Shen)
Recommendation: That the Governing Board approve the Board Warrant List as presented for July.
- *4. **Action Item:** [Surplus Items](#) (Joyce Shen)
Recommendation: That the Governing Board surplus the items listed in the Board packet.
- *5. **Action Item:** [Donations](#) Offered to District (Joyce Shen)
Recommendation: That the Governing Board accept donations on behalf of the District.
- *6. **Action Item:** [Renew Agreement](#) for Evening Campus Security Services (Debbie Fry)
Recommendation: That the Governing Board approve the service agreement.
- *7. **Action Item:** [Call for Bids: Building 200 & 600, Outside Restrooms Accessibility Upgrades](#) (Scott Hall)
Recommendation: That the Governing Board authorize a Call for Bids for an accessibility upgrade to the outside restrooms in building 200 & 600.
- *8. **Action Item:** [Resolution #01-08-20-14](#) Authorizing Designated Management Personnel to Sign Official Electronic Funds Transfer Forms of the District (Debbie Fry)
Recommendation: That the Governing Board adopt Resolution #01-08-20-14 authorizing the specified individuals to sign all official electronic funds transfer forms on behalf of the District and authorize the filing of said signatures with the County Controller's Office.
- *9. **Action Item:** [Resolution #02-08-20-14](#) Authorizing Designated Management Personnel to Sign Orders Drawn Upon the Funds of the District (Debbie Fry)
Recommendation: That the Governing Board approve Resolution #02-08-20-14 authorizing the designated District employees to sign orders drawn upon the funds of the District.
- *10. **Action Item:** [Transportation Contract: First Student, Inc.](#) (Debbie Fry)
Recommendation: That the Governing Board approve the one-year-transportation-services contract between MetroED and First Student, Inc.

PERSONNEL FUNCTIONS

- *11. **Action Item:** [Personnel Assignment](#) Order #2 (Debbie Fry)
Recommendation: That the Governing Board approve four resignations, one leave of absence, and two transfers.

- *12. **Action Item:** [Approve Salary Schedules](#) for each of the Employee Groups for Fiscal Year 2014-15 (Debbie Fry)

Recommendation: That the Governing Board approve the Salary Schedules for Certificated and Classified employees for fiscal year 2014-15.

- *13. **Action Item:** [Certificated Personnel Stipends](#) (Debbie Fry)

Recommendation: That the Governing Board approve ten stipends for Silicon Valley Career Technical Education Teachers for the 2014-15 school year.

INSTRUCTIONAL AND STUDENT FUNCTIONS

- *14. **Action Item:** [Approve Williams Uniform Complaint Procedures Report](#) (Debbie Fry)

Recommendation: That the Governing Board approve the quarterly report on the Williams Uniform Complaint Procedures.

- *15. **Action Item:** [Agreement to Fund Services](#) for CalWORKs Recipients in the Morgan Hill Unified School District (Suzi Glass)

Recommendation: That the Governing Board approve the agreement to provide services for recipients who are referred to MetroED and Morgan Hill Unified School District, by the Department of Social Services of the county of Santa Clara.

- *16. **Action Item:** [ROCP Course Review](#) – Carpentry Apprenticeship & Roofing Apprenticeship (Marianne Cartan)

Recommendation: That the Governing Board review the information regarding the list of ROCP courses.

- *17. **Action Item:** [Community Classroom Agreements](#) (Marianne Cartan)

Recommendation: That the Governing Board approve the agreements to provide on-the-job clinical training to Silicon Valley Career Technical Education medical students.

END OF CONSENT ITEMS

XIII. INFORMATION ITEMS

18. **Information Item:** [MetroED Foundation](#) LeRoy R. Morell Trust Investment Report by John Moore, LPL Financial and John Sellarole, MetroED Foundation Vice President (Alyssa Lynch)

Recommendation: That the Governing Board review the presentation on the MetroED Foundation's Investment portfolio.

19. **Information Item:** [Affordable Care Act](#) (Debbie Fry)

Recommendation: That the Governing Board receive information on the Affordable Care Act.

20. **Information Item:** [Legislative Update](#) (Alyssa Lynch)

Recommendation: That the Governing Board receive the Legislative Update information.

END OF INFORMATION ITEMS

XIV. ACTION ITEMS AND REPORTS

BOARD AND ADMINISTRATIVE FUNCTIONS

21. **Action Item:** [Organization of Staff](#) for 2014-15 (Debbie Fry)

Recommendation: That the Governing Board ratify the proposed MetroED organizational structures for the 2014-15 school year.

22. **Action Item:** [CSBA Nomination](#) for Directors-at-Large: Asian Pacific Islander and Hispanic (Alyssa Lynch)

Recommendation: That the Governing Board make one or more nominations, or choose not to nominate anyone for the CSBA Director-at-Large positions.

BUSINESS AND FINANCIAL FUNCTIONS

--None--

PERSONNEL FUNCTIONS

--None--

INSTRUCTIONAL AND STUDENT FUNCTIONS

--None--

XV. EXECUTIVE REPORT/ADMINISTRATIVE REPORTS

Superintendent Alyssa Lynch, CBO Debbie Fry, the SVAE Principal and SVCTE Program Director will have recent **significant** information to present to the Governing Board on topics not on the agenda. ([3 Minute limitation](#))

- Oral Report: SVAE Principal Suzi Glass
- Oral Report: SVCTE Director Marianne Cartan
- Oral Report: MetroED CBO Debbie Fry
- Oral Report: MetroED Superintendent Alyssa Lynch

XVI. BOARD COMMENTS

(Daniel Bobay)

Individual Board members may report on: visits to schools, programs, conferences, meetings attended and/or items of interest to the public. A board member may wish to express a concern or observation about a topic not appearing on the agenda, or request items to be scheduled on a future agenda.

XVII. OTHER MEETINGS

Regular Meeting, September 10, 2014

Closed Session
Open Session

6:00 pm
7:00 pm

XVIII. ADJOURNMENT

* * * *

(Daniel Bobay)