



METROPOLITAN EDUCATION DISTRICT
 760 Hillsdale Avenue
 San Jose, California 95136

May 11, 2011
Governing Board Meeting Agenda

If you would like to address the Board on any item on this agenda, please complete the **Request of Visitors** form located near the entrance of the meeting room and hand it to the Superintendent. On the form, please list the agenda item(s) you would like to speak to. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes. Those speaking on items **not** on the agenda will be recognized by the Chair under **Public Comments**. The Board shall limit the total time for public input on each item to 20 minutes (BB 9323).

Special Accommodations

Individuals who require special accommodation should contact the Superintendent's Office at (408) 723-6464 at least two business days before the meeting date.

MetroED Governing Board Meetings are tape recorded (audio only).

This agenda and approved minutes of Board meetings may be viewed and printed from the Internet: www.metroed.net

REGULAR MEETING

Date: May 11, 2011

Time: 6:00 p.m.

LOCATION

SO, Room 403

760 Hillsdale Ave.

San Jose, CA 95136

I. CALL TO ORDER/ROLL CALL

(Jim Canova)

Frank Biehl
 Jim Canova
 Richard Garcia

Daniel Bobay
 Cynthia Chang
 Diane Gordon

II. DISCLOSURE OF "CLOSED SESSION" DISCUSSION ITEMS

All meetings of the Governing Board are open to the general public, with the exception of those items which are specifically exempt under the Ralph M. Brown Act.

A. Conference with Labor Negotiator Pursuant to Government Code: 54957.6(f)

District Negotiator

- Dan Gilbertson

Employee Organizations

- AFT
- CSEA
- CTA
- Unrepresented Employees

B. Public Employee Discipline/Dismissal/Release pursuant to Government Code: 54957.6(f)

Members of the public may address the Board on any subject not on tonight's agenda; however, provisions of the Brown Act (Government Code 54954.2(a) and .3) preclude any action. As an unagendized item, no response is required from the Board or District Staff and no action can be taken; however, the Board may instruct the Superintendent to agendize the item for a future meeting. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes for individuals or five minutes for a group.

III. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS

IV. ADJOURN TO CLOSED SESSION

Time: 6:02 pm
Location: SO, RM 403

V. REGULAR MEETING
Reconvene from Closed Session

Time: 7:00 p.m.
Location: CCOC Auditorium

VI. REPORT OF CLOSED SESSION ACTIONS (Jim Canova)

VII. PLEDGE OF ALLEGIANCE (Jim Canova)

VIII. ADOPT AGENDA (Jim Canova)

IX. RECOGNITIONS (Jim Canova)

- A. Acknowledgement of Visitors
- B. Acknowledgement of Honors and Awards
 - Recognition of 10, 20, 30, & 40 Years of Service for Employees
 - Recognition of Individuals/Groups who have "Raised the Bar!"

X. STUDENT REPORTS (Jim Canova)

- A. CCOC Student
- B. MAEP Student

XI. SPECIAL ORDER OF BUSINESS (Paul Hay)

The Superintendent will update the Board on special projects or may request that individuals be allowed to present an item out of order on the agenda to accommodate their schedules.

XII. PUBLIC COMMENTS

Members of the public may address the Board on any subject not on tonight's agenda; however, provisions of the Brown Act (Government Code 54954.2(a) and .3) preclude any action. As an unagendized item, no response is required from the Board or District Staff and no action can be taken; however, the Board may instruct the Superintendent to agendize the item for a future meeting. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes for individuals or five minutes for a group.

X. APPROVAL OF MINUTES (Jim Canova)

1. Action Item: Approval of [Minutes](#) of Regular Board Meeting of April 13, 2011.

XI. CONSENT/ACTION CALENDAR (ACTION)

All matters listed under the Consent/Action Calendar and marked with an *asterisk are considered by the Governing Board to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the Board considers the motion, unless members of the Board or the Superintendent request specific items to be discussed and/or removed from the Consent Calendar.

Recommendation: The Superintendent recommends approval of Consent Calendar items *2 through *8.

BUSINESS AND FINANCIAL FUNCTIONS

- *2. **Action Item: [Approve Monthly Warrant Approval List \(Daniel Gilbertson\)](#)**
Recommendation: That the Governing Board approve the following warrant registers: #62009784-#62009816, dated April 4, 2011; #62009817-#62009872, dated April 6, 2011; #62009873-#62009904, dated April 12, 2011; #62009905-#62009933, April 14, 2011; #62009934-#62009946, dated April 18, 2011; #62009947-#629009961, dated April 20, 2011; #62009962, dated April 22, 2011; #62009963-#62009995, dated April 25, 2011; dated #62009996-#62010030, dated April 27, 2011.
- *3. **Action Item: [Architectural Services: MC Annex Portables, Bartos Architecture \(Daniel Gilbertson\)](#)**
Recommendation: That the Governing Board approve the Authorization to Proceed for architectural services with Bartos Architecture, Inc. in the amount of \$46,415 for the MC Annex portables project.
- *4. **Action Item: [Surplus Items \(Daniel Gilbertson\)](#)**
Recommendation: That the Governing Board surplus the items listed in the Board packet.

PERSONNEL FUNCTIONS

- *5. **Action Item: [Approve Revised Hourly Classified Salary Schedule \(Daniel Gilbertson\)](#)**
Recommendation: That the Governing Board approve the salary schedule for hourly classified employees.

INSTRUCTIONAL AND STUDENT FUNCTIONS

- *6. **Action Item: [Community Classroom Agreements \(John Fox\)](#)**
Recommendation: That the Governing Board approve the agreements to provide on-the-job clinical training to CCOC medical students.
- *7. **Action Item: [2011-12 School Calendar \(Daniel Gilbertson\)](#)**
Recommendation: That the Governing Board approve the school calendar for the Metropolitan Education District for the 2011-12 school year.
- *8. **Action Item: [Approve 2011-12 Schedule of Fees \(Daniel Gilbertson\)](#)**
Recommendation: That the Governing Board approve the revised MetroED Schedule of Fees for 2011-12.

END OF CONSENT ITEMS

XIII. INFORMATION ITEMS

9. **Action Item: [MetroED Vision Statements and Goals for 2011-12 \(Daniel Gilbertson\)](#)**
Recommendation: That the MetroED Governing Board review the 2011-12 MetroED long term vision statements and goals, and provide input to staff as needed.

END OF INFORMATION ITEMS

XIII. ACTION ITEMS AND REPORTS

BOARD AND ADMINISTRATIVE FUNCTIONS

10. **Action Item: [Second Reading](#) & Final Adoption: AR 4040.1; Employee Use of Technology (Bob Beaulieu)**

Recommendation: That the Governing Board adopt AR 4040.1 regarding Employee Use of Technology.

11. **Action Item: [Legislative Update](#); Approval of Bill Positions (Paul Hay)**

Recommendation: That the Governing Board review the Legislative Update Report, approve the recommended bill position, and authorize the Superintendent to take any necessary actions.

BUSINESS AND FINANCIAL FUNCTIONS

12. **Action Item: [Change Order #001](#), CCOC Building 200 Health Careers Center; Eternal Construction, Inc, \$86,512.40 (Daniel Gilbertson)**

Recommendation: That the Governing Board approve change order #001 in the amount of \$86,512.40 between MetroED and Eternal Construction, Inc.

13. **Action Item: [Monthly Budget Update](#) (Keiko Mizuno)**

Recommendation: That the Governing Board approve the budget changes included in the Monthly Budget Update for the period ended 4/30/2011.

PERSONNEL FUNCTIONS

14. **Action Item: [Classified Personnel](#) (Daniel Gilbertson)**

Recommendation: That the Governing Board approve the one retirement and one termination.

15. **Action Item: [Certificated Personnel](#) (Daniel Gilbertson)**

Recommendation: That the Governing Board approve the retirement of two CTA teachers and one AFT teacher, layoff of two CTA teachers and one AFT teacher.

16. **Action Item: [Administrative Personnel](#) (Daniel Gilbertson)**

Recommendation: That the Governing Board approve the one retirement and six layoffs.

17. **Action Item: [Approve Resolution #14-05-11-11](#), Notice of Non-Reemployment Because of Reduction or Elimination of Particular Kinds of Services (Daniel Gilbertson)**

Recommendation: That the Governing Board approve resolution #14-05-11-11 to eliminate the equivalent of ten certificated teacher/administrative positions.

18. **Action Item:** [Ratification](#) of the CTA Agreement for 2009-10 and 2010-11 (Daniel Gilbertson)

Recommendation: That the Governing Board approve the CTA tentative agreement.

INSTRUCTIONAL AND STUDENT FUNCTIONS

--none--

XIV. EXECUTIVE REPORT/ADMINISTRATIVE REPORTS

Superintendent Paul Hay and the MAEP and CCOC Program Directors will have recent **significant** information to present to the Governing Board on topics not on the agenda.

- Oral Report: CCOC Director John Fox
- Oral Report: MAEP Director Sylvia Karp
- Oral Report: CBO, Daniel Gilbertson
- Oral Report: MetroED Superintendent Paul Hay

XV. BOARD COMMENTS

(Jim Canova)

Individual Board members may report on: visits to schools, programs, conferences, meetings attended and/or items of interest to the public. A board member may wish to express a concern or observation about a topic not appearing on the agenda, or request items to be scheduled on a future agenda.

XVI. OTHER MEETINGS

Regular Meeting, June 15, 2011	Closed Session	6:00 pm
	Open Session	7:00 pm

XVI. Upcoming Events

May 13, 2011	8 th Annual Custom & Classic Car Show, CCOC	5:00 pm
May 19, 2011	Multimedia Festival & Completer Ceremony, The Hub	6:00 pm
May 20, 2011	CCOC Awards Ceremony, CCOC Back Lawn	6:00 pm
June 7, 2011	MAEP High School Graduation, CCOC Back Lawn	6:00 pm

XVII. ADJOURNMENT

(Jim Canova)

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