



METROPOLITAN EDUCATION DISTRICT
760 Hillsdale Avenue
San Jose, California 95136

May 9, 2012
Governing Board Meeting Agenda

If you would like to address the Board on any item on this agenda, please complete the **Request of Visitors** form located near the entrance of the meeting room and hand it to the Superintendent. On the form, please list the agenda item(s) you would like to speak to. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes. Those speaking on items **not** on the agenda will be recognized by the Chair under **Public Comments**. The Board shall limit the total time for public input on each item to 20 minutes (BB 9323).

Special Accommodations

Individuals who require special accommodation should contact the Superintendent's Office at (408) 723-6464 at least two business days before the meeting date.

MetroED Governing Board Meetings are tape recorded (audio only).

This agenda and approved minutes of Board meetings may be viewed and printed from the Internet: www.metroed.net

REGULAR MEETING

Date: May 9, 2012

Time: 6:00 p.m.

LOCATION

CCOC Auditorium
760 Hillsdale Avenue
San Jose, CA 95136

I. CALL TO ORDER/ROLL CALL

(Cynthia Chang)

Daniel Bobay
Cynthia Chang
Diane Gordon

Jim Canova
Richard Garcia
J. Manuel Herrera

II. DISCLOSURE OF "CLOSED SESSION" DISCUSSION ITEMS

All meetings of the Governing Board are open to the general public, with the exception of those items which are specifically exempt under the Ralph M. Brown Act.

A. Conference with Labor Negotiator Pursuant to Government Code: 54957.6(f)

District Negotiators

- Dan Gilbertson, Chief Negotiator
- Adam Fiss, District's Legal Council

Employee Organizations

- AFT
- CSEA
- CTA
- Unrepresented Employees

Members of the public may address the Board on any subject not on tonight's agenda; however, provisions of the Brown Act (Government Code 54954.2(a) and .3) preclude any action. As an unagendized item, no response is required from the Board or District Staff and no action can be taken; however, the Board may instruct the Superintendent to agendize the item for a future meeting. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes for individuals or five minutes for a group.

III. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS

IV. ADJOURN TO CLOSED SESSION

Time: 6:02 pm
Location: CCOC, RM 819

V. REGULAR MEETING
Reconvene from Closed Session

Time: 7:00 p.m.
Location: CCOC Auditorium

VI. REPORT OF CLOSED SESSION ACTIONS (Cynthia Chang)

VII. PLEDGE OF ALLEGIANCE (Cynthia Chang)

VIII. ADOPT AGENDA (Cynthia Chang)

IX. RECOGNITIONS (Cynthia Chang)

- A. Acknowledgement of Visitors
- B. Acknowledgement of Honors and Awards
 - Recognition of Individuals who have "Raised the Bar!"
 - Recognition of Years of Service and Retirees

X. STUDENT REPORTS (5 Minute limitation) (Cynthia Chang)

- A. CCOC Student
- B. MAEP Student

XI. SPECIAL ORDER OF BUSINESS (Paul Hay)

The Superintendent will update the Board on special projects or may request that individuals be allowed to present an item out of order on the agenda to accommodate their schedules.

XII. PUBLIC COMMENTS

Members of the public may address the Board on any subject not on tonight's agenda; however, provisions of the Brown Act (Government Code 54954.2(a) and .3) preclude any action. As an unagendized item, no response is required from the Board or District Staff and no action can be taken; however, the Board may instruct the Superintendent to agendize the item for a future meeting. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes for individuals or five minutes for a group.

XIII. APPROVAL OF MINUTES (Cynthia Chang)

1. **Action Item:** [Approval of Minutes](#) of Regular Board Meeting of April 11, 2012.

XIV. CONSENT/ACTION CALENDAR (ACTION)

All matters listed under the Consent/Action Calendar and marked with an *asterisk are considered by the Governing Board to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the Board considers the motion, unless members of the Board or the Superintendent request specific items to be discussed and/or removed from the Consent Calendar.

Recommendation: The Superintendent recommends approval of Consent Calendar items *2 through *14.

BUSINESS AND FINANCIAL FUNCTIONS

*2. **Action Item:** [Approve Monthly Warrant Approval List \(Lynn Orong\)](#)

Recommendation: That the Governing Board approve the following warrant registers: #62013052-#62013064, dated April 3, 2012; #62013065-#62013083, dated April 4, 2012; #62013084-#62013131, dated April 12, 2012; #62013132-#62013141, dated April 16, 2012; #62013142, dated April 17, 2012; #62013143-#62013172, dated April 18, 2012; #62013173-#62013202, dated April 23, 2012; #62013203-62013234, dated April 26, 2012; #62013235-#62013275, dated April 30, 2012.

*3. **Action Item:** [Surplus Items \(Lynn Orong\)](#)

Recommendation: That the Governing Board surplus the unusable and/or outdated items listed in the Board packet.

*4. **Action Item:** [Approval of Sole Source Procurement-Haas \(Lynn Orong\)](#)

Recommendation: That the Governing Board approve the sole source procurement of Hass equipment from Selway Machine Tool Company.

*5. **Action Item:** [Approve Agreement for Cellular Telephones-Verizon Wireless \(Bob Beaulieu\)](#)

Recommendation: That the Governing Board approve the agreement with Verizon Wireless.

PERSONNEL FUNCTIONS

*6. **Action Item:** [Certificated Personnel \(Dan Gilbertson\)](#)

Recommendation: That the Governing Board approve the four CTA SB70 Grant teacher stipends and one retirement.

*7. **Action Item:** [Administrative Personnel \(Dan Gilbertson\)](#)

Recommendation: That the Governing Board approve the one promotion.

*8. **Action Item:** [New Administrative Job Description: Assistant Principal/MAEP Evening Program \(Dan Gilbertson\)](#)

Recommendation: That the Governing Board approve the new administrative job description for the position of Assistant Principal/MAEP Evening Program.

INSTRUCTIONAL AND STUDENT FUNCTIONS

*9. **Action Item:** [California Barbering & Cosmetology Apprenticeship Learning Center, JATC Apprenticeship Agreement, 2012-2013 \(John Fox\)](#)

Recommendation: That the Governing Board approve the California Barbering and Cosmetology Apprenticeship Learning Center Joint Apprenticeship Training Committee, JATC apprenticeship agreement for the 2012-2013 school year.

- *10. **Action Item:** [Western Electrical Contractors Association Inc, JATC Apprenticeship Agreement, 2012-2013 \(John Fox\)](#)
- Recommendation: That the Governing Board approve the Western Electrical Contractors Association, Inc., JATC apprenticeship agreement for the 2012-2013 school year.
- *11. **Action Item:** [Santa Clara and San Benito Counties Roofers, JATC Apprenticeship Agreement, 2012-2013 \(John Fox\)](#)
- Recommendation: That the Governing Board approve the Santa Clara and San Benito Counties Roofers JATC apprenticeship agreement for the 2012-2013 school year.
- *12. **Action Item:** [Walton and Sons Masonry, Inc, JATC Apprenticeship Agreement, 2012-2013 \(John Fox\)](#)
- Recommendation: That the Governing Board approve the Walton and Sons Masonry, Inc., Joint Apprenticeship Training Committee, JATC apprenticeship agreement for the 2012-13 school year.
- *13. **Action Item:** [Community Classroom Agreement \(John Fox\)](#)
- Recommendation: That the Governing Board approve the agreement to provide on-the-job clinical training to CCOC medical students.
- *14. **Action Item:** [CalWORKs; Agreement for Summer School-MAEP \(Sylvia Karp\)](#)
- Recommendation: That the Governing Board approve the agreement between CalWORKs and MetroED for summer school classes at MAEP.

END OF CONSENT ITEMS

XV. INFORMATION ITEMS

15. **Information Item:** [MAEP WASC Three-Year Review \(Sylvia Karp\)](#)
- Recommendation: That the Governing Board review the WASC Three-Year Review [Report](#).
16. **Information Item:** [MetroED Staff Survey Results \(Dan Gilbertson\)](#)
- Recommendation: That the Governing Board receive the 2011 staff survey results.
17. **Information Item:** [MetroED District Goals and Objectives for 2012-13 \(Lynn Orong\)](#)
- Recommendation: That the Governing Board review the 2012-13 MetroED vision statements, goals and objectives 2012-13 and provide input to staff as needed.

END OF INFORMATION ITEMS

XVI. ACTION ITEMS AND REPORTS

BOARD AND ADMINISTRATIVE FUNCTIONS

18. **Action Item:** [Superintendent Replacement](#) (Paul Hay)

Recommendation: That the Governing Board appoint an ad-hoc committee composed of two board members to develop recommendations to the full board for the recruitment and selection process to be used in the recruitment of a new superintendent.

BUSINESS AND FINANCIAL FUNCTIONS

19. **Action Item:** [Monthly Budget Update](#) (Keiko Mizuno)

Recommendation: That the Governing Board approve the budget changes included in the Monthly Budget Update for the period ended April 30, 2012.

20. **Action Item:** [Award Bid for CCOC Building 100 & Approve Construction Contract: Proposition 1D Modernization, Sewer Line Replacement & Classroom Construction-Swenson & Associates, \\$3,642,000](#) (Lynn Orong)

Recommendation: That the Governing Board 1) award the bid to Swenson and Associates as the lowest responsible bidder, 2) approve the construction contract between MetroED and Swenson & Associates in the amount of \$3,642,000.

21. **Action Item:** [Architectural Services: MetroED Master Plan Update-Bartos Architecture, \\$15,000](#)-(Lynn Orong)

Recommendation: That the Governing Board approve the Authorization to Proceed for Architectural and Project Management Services with Bartos Architecture, Inc. in the amount of \$15,000 for the update of the MetroED Facilities Master Plan.

PERSONNEL FUNCTIONS

Public Hearing Open

22. **Action Item:** [Public Hearing: Disclosure of Financial Implications of Collective Bargaining Agreements with AFT Employees](#) (Keiko Mizuno)

Recommendation: That the Governing Board hold a public hearing and disclose the cost of the proposed settlement with the San Jose Federation of Teachers (AFT) as required by AB 1200.

Public Hearing Closed

23. **Action Item:** [Ratification of the AFT Agreement for 2011-12](#) (Dan Gilbertson)

Recommendation: That the Governing Board approve the AFT tentative agreement.

INSTRUCTIONAL AND STUDENT FUNCTIONS

--None--

XVII. EXECUTIVE REPORT/ADMINISTRATIVE REPORTS

Superintendent Paul Hay and the MAEP and CCOC Program Directors will have recent **significant** information to present to the Governing Board on topics not on the agenda. (3 Minute limitation)

- Oral Report: MAEP Director Sylvia Karp
- Oral Report: CCOC Director John Fox
- Oral Report: MetroED Superintendent Paul Hay

XVIII. BOARD COMMENTS

(Cynthia Chang)

Individual Board members may report on: visits to schools, programs, conferences, meetings attended and/or items of interest to the public. A board member may wish to express a concern or observation about a topic not appearing on the agenda, or request items to be scheduled on a future agenda.

XIX. OTHER MEETINGS

Regular Meeting, June 13, 2012	Closed Session	6:00 pm
	Open Session	7:00 pm
Regular Meeting, June 27, 2012	Closed Session	6:00 pm
	Open Session	7:00 pm

XX. ADJOURNMENT

(Cynthia Chang)

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