



METROPOLITAN EDUCATION DISTRICT  
 760 Hillsdale Avenue  
 San Jose, California 95136

March 12, 2014  
**Governing Board Meeting Agenda**

If you would like to address the Board on any item on this agenda, please complete the **Request of Visitors** form located near the entrance of the meeting room and hand it to the Superintendent. On the form, please list the agenda item(s) you would like to speak to. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes. Those speaking on items **not** on the agenda will be recognized by the Chair under **Public Comments**. The Board shall limit the total time for public input on each item to 20 minutes (BB 9323).

**Special Accommodations**

*Individuals who require special accommodation should contact the Superintendent's Office at (408) 723-6464 at least two business days before the meeting date.*

*MetroED Governing Board Meetings are tape recorded (audio only).*

*This agenda and approved minutes of Board meetings may be viewed and printed from the Internet: [www.metroed.net](http://www.metroed.net)*

**REGULAR MEETING**

Date: March 12, 2014  
 Time: 5:30 p.m.

**LOCATION**

Silicon Valley Career Technical  
 Education (SVCTE) Auditorium  
 760 Hillsdale Avenue  
 San Jose, CA 95136

**I. CALL TO ORDER/ROLL CALL**

(Daniel Bobay)

Daniel Bobay  
 Matthew Dean  
 Lan Nguyen

Jim Canova  
 Richard Garcia  
 Doug Ramezane (alt)

**II. DISCLOSURE OF "CLOSED SESSION" DISCUSSION ITEMS**

All meetings of the Governing Board are open to the general public, with the exception of those items which are specifically exempt under the Ralph M. Brown Act.

- A. Conference with Legal Counsel-Anticipated Litigation: Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9: one potential case
- B. Conference with Legal Counsel-Anticipated Litigation: Significant exposure to litigation pursuant to paragraph (2) subdivision (d) of Section 54956.9: One potential case
- C. Conference with Labor Negotiator Pursuant to Government Code: 54957.6(f)

District Negotiators

- Tom Mullin
- Alyssa Lynch

Employee Organizations

- AFT
- CSEA
- CTA
- Unrepresented Employees

### III. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS

Members of the public may address the Board on any subject not on tonight's agenda; however, provisions of the Brown Act (Government Code 54954.2(a) and .3) preclude any action. As an unagendized item, no response is required from the Board or District Staff and no action can be taken; however, the Board may instruct the Superintendent to agendize the item for a future meeting. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes for individuals or five minutes for a group.

#### IV. ADJOURN TO CLOSED SESSION

Time: 5:32 pm  
Location: SVCTE, RM 819

#### V. REGULAR MEETING Reconvene from Closed Session

Time: 7:00 p.m.  
Location: SVCTE Auditorium

#### VI. REPORT OF CLOSED SESSION ACTIONS (Daniel Bobay)

#### VII. PLEDGE OF ALLEGIANCE (Daniel Bobay)

#### VIII. ADOPT AGENDA (Daniel Bobay)

#### IX. STUDENT REPORTS (5 Minute limitation) (Daniel Bobay)

- A. Silicon Valley Career Technical Education (SVCTE) Student
- B. Silicon Valley Adult Education (SVAE) Student

#### X. SPECIAL ORDER OF BUSINESS (Alyssa Lynch)

The Superintendent will update the Board on special projects or may request that individuals be allowed to present an item out of order on the agenda to accommodate their schedules.

#### XI. PUBLIC COMMENTS

*Members of the public may address the Board on any subject not on tonight's agenda; however, provisions of the Brown Act (Government Code 54954.2(a) and .3) preclude any action. As an unagendized item, no response is required from the Board or District Staff and no action can be taken; however, the Board may instruct the Superintendent to agendize the item for a future meeting. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes for individuals or five minutes for a group.*

#### XII. APPROVAL OF MINUTES (Daniel Bobay)

1. Action Item: [Approval of Minutes](#) from the Regular Board Meeting of February 12, 2014

#### XIII. CONSENT/ACTION CALENDAR (ACTION)

All matters listed under the Consent/Action Calendar and marked with an \*asterisk are considered by the Governing Board to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the Board considers the motion, unless members of the Board or the Superintendent request specific items to be discussed and/or removed from the Consent Calendar.

Recommendation: The Superintendent recommends approval of Consent Calendar items \*2 through \*8.

## **BUSINESS AND FINANCIAL FUNCTIONS**

- \*2. **Action Item:** [Approve February](#) Warrants Approval List (Joyce Shen)

Recommendation: That the Governing Board approve the Board Warrant List as presented for February.

- \*3. **Action Item:** [Monthly Financial](#) Update (Joyce Shen)

Recommendation: That the Governing Board approve the budget changes included in the Monthly Financial Update for the period ended 2/28/2014.

- \*4. **Action Item:** [Approve Contract](#) for Consulting Services to Develop a New JPA Funding Model; School Services of California (Debbie Fry)

Recommendation: That the Governing Board approve the contract with School Services of California for professional services.

## **PERSONNEL FUNCTIONS**

- \*5. **Action Item:** [Administrative Personnel](#) (Tom Mullin)

Recommendation: That the Governing Board approve one reassignment.

- \*6. **Action Item:** [Approve Agreement](#) with Public Agency Retirement Services (PARS); Approve Resolution #06-03-12-14 Establishing PARS Supplementary Retirement Plan (Debbie Fry)

Recommendation: That the Governing Board 1) approve the agreement with Public Agency Retirement Services (PARS) and 2) approve resolution #06-03-12-14 adopting the PARS Supplementary Retirement Plan (SRP) as part of MetroED's Retirement Program.

## **INSTRUCTIONAL AND STUDENT FUNCTIONS**

- \*7. **Action Item:** [Approve SVCTE](#) WASC Independent Contractor MOU (Marianne Cartan)

Recommendation: That the Governing Board approve the Independent Contractor Agreement with Donna Henderson.

- \*8. **Action Item:** [Medical Apprenticeship](#) Agreement, SVAE (Suzi Glass)

Recommendation: That the Governing Board approve the agreement with Mary Mansubi, MD for on-the-job clinical training to our SVAE medical students.

---

**END OF CONSENT ITEMS**

---

## **XIV. INFORMATION ITEMS**

9. **Information Item:** [SVCTE Logo](#) (Alyssa Lynch)

Recommendation: That the Governing Board receive the information on the new SVCTE logo.

10. **Information Item:** [Legislative Update](#) (Alyssa Lynch)

Recommendation: That the Governing Board receive the legislative information.

---

**END OF INFORMATION ITEMS**

---

**XV. ACTION ITEMS AND REPORTS**

**BOARD AND ADMINISTRATIVE FUNCTIONS**

--None--

**BUSINESS AND FINANCIAL FUNCTIONS**

11. **Action Item:** [Second Interim](#) Financial Report, Fiscal Year, 2013-14 (Debbie Fry)

Recommendation: That the Governing Board accept the Second Interim Report and instruct the Board President and District to submit a positive certification to the County Superintendent of Schools.

**PERSONNEL FUNCTIONS**

12. **Action Item:** [Approve Resolution #03-03-12-14](#); Resolution for Reduction or Elimination of Classified Workforce (Tom Mullin)

Recommendation: That the Governing Board approve resolution #03-03-12-14 to eliminate the equivalent of 3.04 FTE classified positions.

13. **Action Item:** [Approve Resolution #04-03-12-14](#); Resolution to Release/Non-Reelect Temporary Certificated Employees (Tom Mullin)

Recommendation: That the Governing Board approve resolution #04-03-12-14, releasing 3.65 FTE temporary certificated employees.

14. **Action Item:** [Approve Resolution #05-03-12-14](#) to Reduce or Eliminate Certificated Positions (Tom Mullin)

Recommendation: That the Governing Board approve resolution #05-03-12-14 to eliminate the equivalent of 7.07 FTE certificated teacher positions.

15. **Action Item:** [Approve Resolution #07-03-12-14](#), Establishment of Criteria for Order of Layoff and Reemployment Following Layoff for Employees With Equal Seniority (Tom Mullin)

Recommendation: That the Governing Board approve resolution #07-03-12-14 to adopt the tiebreaking criteria contained therein.

**INSTRUCTIONAL AND STUDENT FUNCTIONS**

--None--

**XI. EXECUTIVE REPORT/ADMINISTRATIVE REPORTS**

Superintendent Alyssa Lynch, CBO Debbie Fry, the SVAE Principal and SVCTE Program Director will have recent **significant** information to present to the Governing Board on topics not on the agenda. ([3 Minute limitation](#))

- Oral Report: SVAE Principal Suzi Glass
- Oral Report: SVCTE Director Marianne Cartan
- Oral Report: MetroED CBO Debbie Fry
- Oral Report: MetroED Superintendent Alyssa Lynch

**XII. BOARD COMMENTS**

(Daniel Bobay)

Individual Board members may report on: visits to schools, programs, conferences, meetings attended and/or items of interest to the public. A board member may wish to express a concern or observation about a topic not appearing on the agenda, or request items to be scheduled on a future agenda.

**XIII. OTHER MEETINGS**

Regular Meeting, April 9, 2014	Closed Session	6:00 pm
	Open Session	7:00 pm

**XIX. ADJOURNMENT**

(Daniel Bobay)

\* \* \* \*

---