



**METROPOLITAN EDUCATION DISTRICT**  
 760 Hillsdale Avenue  
 San Jose, California 95136

February 11, 2015  
**Governing Board Meeting Agenda**

If you would like to address the Board on any item on this agenda, please complete the **Request of Visitors** form located near the entrance of the meeting room and hand it to the Superintendent. On the form, please list the agenda item(s) you would like to speak to. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes. Those speaking on items **not** on the agenda will be recognized by the Chair under **Public Comments**. The Board shall limit the total time for public input on each item to 20 minutes (BB 9323).

**Special Accommodations**

*Individuals who require special accommodation should contact the Superintendent's Office at (408) 723-6464 at least two business days before the meeting date.*

*MetroED Governing Board Meetings are tape recorded (audio only).*

*This agenda and approved minutes of Board meetings may be viewed and printed from the Internet: [www.metroed.net](http://www.metroed.net)*

**REGULAR MEETING**

Date: February 11, 2015

Time: 6:00 p.m.

**LOCATION**

Silicon Valley Career Technical Education (SVCTE) Auditorium  
 760 Hillsdale Avenue  
 San Jose, CA 95136

**I. CALL TO ORDER/ROLL CALL**

(Matthew Dean)

**Daniel Bobay**, Milpitas USD \_\_\_\_\_  
**Jim Canova**, Santa Clara USD \_\_\_\_\_  
**Teresa Castellanos**, San Jose USD \_\_\_\_\_

**Cynthia Chang**, Los Gatos-Saratoga Joint UHSD \_\_\_\_\_  
**Matthew Dean**, Campbell Union HSD \_\_\_\_\_  
**Lan Nguyen**, East Side Union HSD \_\_\_\_\_

**II. DISCLOSURE OF "CLOSED SESSION" DISCUSSION ITEMS**

All meetings of the Governing Board are open to the general public, with the exception of those items which are specifically exempt under the Ralph M. Brown Act.

A. Personnel [Pursuant To Government Codes 54954.5 and 54957.1]

RECOMMENDATION: That the Governing Board approve the following Personnel Items:

- Public Employee Appointment:
- Public Employee Discipline/Dismissal/Release/Reassignment
- Layoffs/Leaves of Absence/Resignation
- Public Employee Contracts

B. Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: Case 1

C. Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: Case 2

**III. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS**

*Members of the public may address the Board on any subject not on tonight's agenda; however, provisions of the Brown Act (Government Code 54954.2(a) and .3) preclude any action. As an unagendized item, no response is required from the Board or District Staff and no action can be taken; however, the Board may instruct the Superintendent to agendize the item for a future meeting. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes for individuals or five minutes for a group.*

- IV. **ADJOURN TO CLOSED SESSION** Time: 6:02 p.m.  
Location: SVCTE, RM 819
- V. **REGULAR MEETING**  
Reconvene from Closed Session Time: 7:00 p.m.  
Location: SVCTE Auditorium
- VI. **REPORT OF CLOSED SESSION ACTIONS** (Matthew Dean)
- VII. **PLEDGE OF ALLEGIANCE** (Student)
- VIII. **ADOPT AGENDA** (Matthew Dean)
- IX. **PUBLIC COMMENTS**

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- X. **STUDENT REPORTS** (5-Minute Limitation) (Matthew Dean)
  - A. Silicon Valley Career Technical Education (SVCTE) Student
  - B. Silicon Valley Adult Education (SVAE) Student
- XI. **SILICON VALLEY CTE FEATURED PROGRAM** (15-Minute Limitation) (Marianne Cartan)
  - A. Forensic Sciences
- XII. **SPECIAL ORDER OF BUSINESS** (Alyssa Lynch)

The Superintendent will update the Board on special projects or may request that individuals be allowed to present an item out of order on the agenda to accommodate their schedules.

**XIII. CONSENT/ACTION CALENDAR (ACTION)**

**All matters listed under the Consent/Action Calendar and marked with an \*asterisk are considered by the Governing Board to be routine and will be enacted in one motion.** There will be no discussion of these items prior to the time the Board considers the motion, unless members of the Board or the Superintendent request specific items to be discussed and/or removed from the Consent Calendar.

- \*1. [Approve](#) Minutes from the Regular Board Meeting of January 21, 2015

**BUSINESS AND FINANCIAL FUNCTIONS**

- \*2. [Approve](#) January Warrants Approval List (Ann Jones)
- \*3. [Approve](#) Donations Offered to District (Ann Jones)
- \*4. [Approval](#) of Independent Auditor's Report for Fiscal Year 2013-14 (Alyssa Lynch)
- \*5. [Approve](#) 2014-15, 2015-16, Schedule of Fees (Ann Jones)
- \*6. [Approve](#) Resolution #06-02-11-15 Authorizing Designated Management Personnel to Appoint a Representative and Alternate to South Bay Area Schools Insurance Authority (Ann Jones)

- \*7. [Approve](#) Resolution #07-02-11-15 Authorizing Designated Management Personnel to Sign Orders Drawn Upon the Funds of the District (Ann Jones)
- \*8. [Approve](#) Resolution #08-02-11-15 Authorizing Designated Management Personnel to Sign Official Electronic Funds Transfer Forms of the District (Ann Jones)
- \*9. [Approve](#) Resolution #09-02-11-15 Authorizing Designated Management Personnel to Sign Forms and Documents for State School Facilities Program (Ann Jones)
- \*10. [Approve](#) Resolution #10-02-11-15 Recognizing Adult Education Week (Suzi Glass)
- \*11. [Approve](#) MetroED Comprehensive School Safety Plan (Scott Hall)

**PERSONNEL FUNCTIONS**

- \*12. [Approve](#) Personnel Assignment Orders #2015-08 (Alyssa Lynch)

**INSTRUCTIONAL AND STUDENT FUNCTIONS**

- \*13. [Approve](#) Silicon Valley CTE Fashion Club Fundraising Activity (Marianne Cartan)
- \*14. [Approval](#) to Promote Two New Courses at Silicon Valley Career Technical Education: Cyber Security and Pharmacy Technology (Marianne Cartan)

**Recommendation: It is recommended the Governing Board approve Consent Calendar items \*1 through \*14.**

**MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ DISCUSSION VOTE: \_\_\_\_\_**

**XIV. INFORMATION ITEMS/DISCUSSION ITEMS**

- 15. [Legislative Update](#) / Education Code Change for CTE (Alyssa Lynch)

**XV. ACTION ITEMS AND REPORTS**

**BOARD AND ADMINISTRATIVE FUNCTIONS**

- 16. [Approval](#) of April 15, 2015 as Date for Regular Board Meeting (Alyssa Lynch)
- 17. [Approve](#) Transitioning to California School Boards Association Agenda Online (Alyssa Lynch)

**BUSINESS AND FINANCIAL FUNCTIONS**

None.

**PERSONNEL FUNCTIONS**

None.

**INSTRUCTIONAL AND STUDENT FUNCTIONS**

None.

**XVI. EXECUTIVE REPORT/ADMINISTRATIVE REPORTS**

Superintendent Alyssa Lynch, the SVAE Principal, and SVCTE Program Director will have recent **significant** information to present to the Governing Board on topics not on the agenda. (3-Minute Limitation)

- 1. Oral Report: SVAE Principal Suzi Glass
- 2. Oral Report: SVCTE Director Marianne Cartan
- 3. Oral Report: MetroED Superintendent Alyssa Lynch

**XVII. BOARD COMMENTS**

(President)

Individual Board members may report on: visits to schools, programs, conferences, meetings attended and/or items of interest to the public. A board member may wish to express a concern or observation about a topic not appearing on the agenda, or request items to be scheduled on a future agenda.

**XVIII. OTHER MEETINGS**

Regular Board Meeting: March 11, 2015	Closed Session	6:00 pm
	Open Session	7:00 pm

**XIX. ADJOURNMENT**

(Matthew Dean)

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